



Newaygo County Board of Commissioners

Finance Committee

MINUTES

August 19, 2026

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Lori Tubbergen Clark, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason Vanderstelt, and Pledge of Allegiance to the Flag led by Commissioner Bryan Kolk.
COMMISSIONERS PRESENT	James Maike, Paul Mellema, Bryan Kolk, Charles Trapp, Lori Tubbergen Clark.
AGENDA - MOTION NUMBER	26-309
Motion by Charles Trapp, second by Paul Mellema, to approve the agenda for August 19, 2026. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	26-310
Motion by Bryan Kolk, second by James Maike, to approve the minutes of August 12, 2026, regular Finance Committee meeting. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
OLD BUSINESS MOTION NUMBER	26-291-2
Motion by Bryan Kolk, second by Paul Mellema, to take from the table motion #26-291-1 that was tabled at the August 12, 2026 Finance Committee meeting. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
OLD BUSINESS MOTION NUMBER	26-291-3
Motion by Bryan Kolk, second by Paul Mellema, to approve the 2026 County Guardian contract amendment between the Newaygo County Probate Court and Tree of Life Guardian Services, effective August 26, 2026, through September 30, 2027, and authorize the Honorable Melissa K. Dykman and the Honorable Robert D. Springstead to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
OLD BUSINESS MOTION NUMBER	26-292-2
Motion by Paul Mellema, second by Charles Trapp, to take from the table motion #26-292-1 that was tabled at the August 12, 2026 Finance Committee meeting. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
OLD BUSINESS MOTION NUMBER	26-292-3
Motion by Paul Mellema, second by Charles Trapp, to approve the 2026 County Guardian contract between the Newaygo County Probate Court and West Michigan Guardian and Conservatorship Services, LLC, effective August 26, 2026, through September 30, 2027, and authorize the Honorable Melissa K. Dykman and the Honorable Robert D. Springstead to sign any and all necessary	

documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-311
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Motion by James Maike, second by Bryan Kolk, to approve the Semi-Monthly Detail Analysis dated August 26, 2026, for a total amount of \$430,393.31. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-312
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Motion by Charles Trapp, second by Paul Mellema, to ratify the July 2026 Monthly Check Register in the amount of \$5,521,177.92. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-313
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Motion by Bryan Kolk, second by James Maike, to approve the Newaygo County Budget Report for the month of July 2026 with Budget Amendments and Transfers as presented. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-314
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Motion by Bryan Kolk, second by Charles Trapp, to approve to resolve budget shortages for the 2026 fiscal year in compliance with Public Act 621; it is the intent of the Board of Commissioners to resolve any shortages in fund balances discovered as a result of the year-end closing; and authorize the County Administrator and the Finance Chair to approve budget amendments and appropriations as necessary, with the 2026 budgeted amount available to complete general ledger transactions for the year ending September 30, 2026. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-315
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Motion by James Maike, second by Bryan Kolk, to approve the purchase of cybersecurity software and managed security services, as quoted by Carahsoft, for a term of 28 months and a total cost of \$40,292.32, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-316
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Motion by Bryan Kolk, second by James Maike, to approve the contract with Midwest Strategy Group of Michigan, LLC, for legislative consulting services for three years beginning September 1, 2026, for a cost of \$800.00 per month to be paid from the General Fund, line item: Board of Commissioners – Consultant Fees, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-317
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Motion by Charles Trapp, second by Paul Mellema, to approve the Materials Management Plan grant agreement in the amended total amount of \$189,978.00, effective May 28, 2025, through July 31, 2027, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-318
Motion by Charles Trapp, second by Bryan Kolk, to approve the transfer of three parcels (62-09-19-400-001, 62-09-19-400-005, and 041-025-400-39) to the Village of Hesperia and authorize the Chair of the Board of Public Works to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	

MOTION NUMBER	26-319
Motion by Bryan Kolk, second by Charles Trapp, to approve the contract between the Newaygo County Circuit Court – Friend of the Court and Stephanie Koorndyk of Smulders Law Office, PLLC, for IV-D establishment and support case services, and authorize the contractor, Chief Judge, Presiding Judge and Friend of the Court to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	

STANDING COMMITTEE REPORT	Public Safety and Judicial
CHAIRPERSON	Commissioner Paul Mellema
MOTION NUMBER	26-300-1
Motion by Paul Mellema, second by Bryan Kolk, to approve the FY 2027 Secondary Road Patrol and Traffic Accident Prevention Program Grant Agreement in the amount of \$137,951.00, and authorize the Board Chair, Sheriff, and CFO to sign any and all necessary documents electronically. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	

MOTION NUMBER	26-301-1
Motion by Paul Mellema, second by Bryan Kolk, to approve the FY 2027-2029 Ottawa County Juvenile Detention Center Bed Rental Agreement with Ottawa County Juvenile Detention Center and the 20 th Circuit Court of Ottawa County and allow the Board Chair and the Chief Judge to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	

MOTION NUMBER	26-302-1
Motion by Paul Mellema, second by Charles Trapp, to approve the Master Services Agreement with MGT Impact Solutions, LLC, for Title IV-D claiming services beginning October 1, 2026, for an annual cost of \$16,800 plus fees, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	

STANDING COMMITTEE REPORT	Physical and Economic Development
CHAIRPERSON	Commissioner Charles Trapp
MOTION NUMBER	26-306-1
Motion by Charles Trapp, second by James Maike, to adopt the Park Commission Bylaws changes and authorize the Parks and Recreation Director to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	

MOTION NUMBER	26-307-1
Motion by Charles Trapp, second by James Maike, to authorize the transfer of County property, as indicated in drawing 26159AC and prepared by Newaygo Surveying Company, dated June 29, 2026, to the White Cloud Library and authorize the County Administrator to sign any and all necessary	

documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

ADMINISTRATOR'S REPORT	Administrator Christopher Wren
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- Preparing the budget has been a difficult process. Personnel costs continue to increase.
- The Governor is against the sale of the Dams.

PUBLIC COMMENT	None
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MISCELLANEOUS	Bryan Kolk, Commissioner
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- Attended the LEPT meeting yesterday with Commissioner Mellema and Administrator Wren. The Siren exercise was completed and successful.

ADJOURNMENT	26-320
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Motion by Charles Trapp, second by Paul Mellema, to adjourn the meeting at 10:25 a.m. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

COUNTY CLERK CERTIFICATION	Jason Vanderstelt, Newaygo County Clerk
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CHAIRPERSON CERTIFICATION	Lori Tubbergen Clark, Committee Chair
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DATE CERTIFIED	September 2, 2026
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