



Newaygo County Board of Commissioners

Finance Committee

MINUTES

September 16, 2026

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Lori Tubbergen Clark, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason Vanderstelt, and Pledge of Allegiance to the Flag led by Commissioner Paul Mellema.
COMMISSIONERS PRESENT	James Maike, Charles Trapp, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark.
AGENDA - MOTION NUMBER	26-349
Motion by Charles Trapp, second by Paul Mellema, to approve the agenda for September 16, 2026. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	26-350
Motion by Bryan Kolk, second by James Maike, to approve the minutes of September 2, 2026, regular Finance Committee meeting. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-351
Motion by James Maike, second by Bryan Kolk, to approve the Semi-Monthly Detail Analysis dated September 23, 2026, in the total amount of \$492,682.31. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-352
Motion by Charles Trapp, second by Paul Mellema, to ratify the August 2026 Monthly Check Register in the amount of \$7,198,356.87. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-353
Motion by Paul Mellema, second by Charles Trapp, to approve the Newaygo County Budget Report for the month of August 2026 with Budget Amendments and Transfers as presented. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-354
Motion by Bryan Kolk, second by Charles Trapp, to approve the Area Agency on Aging of Western Michigan, Inc., contract in the amount of \$329,600 plus Nutrition Services Incentive Program reimbursement, with a County match of \$32,580 for October 1, 2026, through September 30, 2029, and authorize the Board Chair, Commission on Aging Director, Commission on Aging Financial Coordinator and Deputy Administrator to sign documents as indicated on the contract. Ayes – James Maike, Charles Trapp, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	

MOTION NUMBER	26-355
Motion by Bryan Kolk, second by James Maike, to approve and adopt the Transit Agency Procurement Policy as presented and to authorize the Transit Department Director to administer the policy and make any non-substantive updates necessary to maintain compliance with current MDOT and FIA requirements and to authorize the Board Chair to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-356
Motion by Charles Trapp, second by Paul Mellema, to approve Master Agreement 2027-0128 between the Board of Commissioners and Michigan Department of Transportation to make federal and state grant funds available to Newaygo County for public transportation and authorize the Board Chair to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-357
Motion by Paul Mellema, second by Charles Trapp, to approve <u>Resolution #09-022-26</u> , the Michigan Department of Transportation Signature Resolution, for Master Agreement 2027-0128. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-358
Motion by Bryan Kolk, second by James Maike, to ratify the acceptance of additional funds made available by MDOT Specialized Services Operating Assistance Program Project authorization 2022-0111-P5-R1 in the total amount of \$127,525.00, and authorize the Board Chair and Commission on Aging Director to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-359
Motion by Bryan Kolk, second by James Maike, to approve the following 2027 Health Insurance changes, effective January 1, 2027: • 2027 premium rates provided by the West Michigan Health Insurance Pool (WMHIP), offering two health insurance plans: Core (Value HSA 3000) and Buy-Up (Value 2000); and • Maintain the same employer contributions to the HSA and FSA: ○ Core Plan: HSA contribution of \$750 single, \$1500 double/family ○ Buy-Up Plan: FSA contribution of \$250 single, \$500 double/family; and • Change the employee bi-weekly deductions (x24): ○ Core Plan: \$0 for all coverage levels ○ Buy-Up Plan: \$22.60 single, \$56.06 double, \$79.95 family; and • Authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-360
Motion by James Maike, second by Charles Trapp, to approve Newaygo County's participation in the Dental Pool, with ADN as the dental insurance carrier, effective January 1, 2027, and allow the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	

MOTION NUMBER	26-361
Motion by Charles Trapp, second by Paul Mellema, to approve the 2027 Blue Cross Blue Shield of Michigan renewal for fully insured vision and allow the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-362
Motion by Paul Mellema, second by Charles Trapp, to approve joining the Medicare Advantage Pool for 2027, transition Medicare-eligible (post-65) retirees from the County's current Blue Cross Blue Shield Medicare Advantage plan to the Humana Medicare Advantage plan, and allow the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-363
Motion by Charles Trapp, second by Paul Mellema, to approve Resolution #09-023-26 to opt out of PA 152 for 2027. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
MOTION NUMBER	26-364
Motion by James Maike, second by Bryan Kolk, to approve the Agreement for Extension Services between Newaygo County and Michigan State University, effective October 1, 2026, through September 30, 2027, in the total amount of \$240,499 and authorize the Board Chair to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
STANDING COMMITTEE REPORT	Public Safety & Judicial
CHAIRPERSON	Commissioner Paul Mellema
MOTION NUMBER	26-347-1
Motion by Paul Mellema, second by Charles Trapp, to submit the Animal Welfare Fund grant application to the Michigan Department of Agriculture and Rural Development (MDARD) for spay/neuter expenses in the amount of \$10,000.00 and authorize the Sheriff to sign any and all necessary documents. Ayes – James Maike, Charles Trapp, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.	
ADMINISTRATOR'S REPORT	Administrator Christopher Wren
- Continue to navigate the Material Management Plan as well as funding avenues from the State. - The new date for the determination on the sale of the dams is November 10, 2026.	
PUBLIC COMMENT	None
MISCELLANEOUS	Commissioner James Maike
Plans to attend the North Michigan Counties Association meeting next week to tour a data center.	
MISCELLANEOUS	Commissioner Bryan Kolk
Attended the Local Emergency planning meeting with Administrator Wren yesterday.	

MISCELLANEOUS	Commissioner Charles Trapp
	Tire cleanup Saturday at the Road Commission from 8am until noon.
MISCELLANEOUS	Commissioner Lori Tubbergen Clark
	Attended the Brooks Township and City of Newaygo Council meetings last week and they are both doing well.
ADJOURNMENT	26-365
	Motion by Bryan Kolk, second by Paul Mellema, to adjourn the meeting at 10:30 a.m. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark . Nays – none. Motion carried.
COUNTY CLERK CERTIFICATION	Jason Vanderstelt, Newaygo County Clerk
CHAIRPERSON CERTIFICATION	Lori Tubbergen Clark, Committee Chair
DATE CERTIFIED	October 7, 2026