



Newaygo County Board of Commissioners

MINUTES

August 26, 2026

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Bryan Kolk, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason Vanderstelt, and Pledge of Allegiance to the Flag led by Commissioner Lori Tubbergen Clark.
COMMISSIONERS PRESENT	Charles Trapp, Lori Tubbergen Clark, Brenda Bird, Paul Mellema, James Maike, Mike Kruithoff, Bryan Kolk
AGENDA - MOTION NUMBER	26-321
Motion by Brenda Bird, second by James Maike, to approve the agenda for August 26, 2026. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
PUBLIC COMMENT	None
CONSENT AGENDA MOTION NO.	26-322
Motion by Charles Trapp, second by Mike Kruithoff, to approve the Consent Agenda dated August 26, 2026, including: the regular meeting minutes dated August 12, 2026; the Semi-Monthly Detail Analysis and Expenses dated August 26, 2026; the July 2026 Check Register; the July 2026 Budget Report. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
ANNUAL UPDATE	Erin Kuhn, Executive Director – West Michigan Regional Shoreline Development Commission
- Annual road ratings in Newaygo County begin next month and are focused on heavily traveled roads. - Continues Economic Development work in Newaygo County. - Currently looking for projects to assist with the Environmental Program. Works with watershed groups in all 5 counties.	
PRESENTATION	Abby Watkins EMS Director, Flood Response Recognition
Emergency Services Director Watkins discussed the recent flood event causing a disaster declaration in June. Ms. Watkins recognized the following organizations and people for their extraordinary effort during this event. Love Inc., Inspire Church, Camp Newaygo, Newaygo County Sheriff's Office, Hesperia Fire Department, Newaygo Fire Department, Officer Tim Barboxa, Grant Fire Department, Tim Bitson Logistic Officer, EOC Tim Deater, GIS Jon Warden, EOC Support, Rebecca Bunker, Deputy Director Cory Lewis.	
STANDING COMMITTEE REPORT	Finance Committee
CHAIRPERSON	Commissioner Lori Tubbergen Clark
Lori Tubbergen Clark, Chairperson, reported the following actions (see below):	
MOTION NUMBER	26-291-3
Motion by Lori Tubbergen Clark, second by Mike Kruithoff, to approve the 2026 County Guardian contract amendment between the Newaygo County Probate Court and Tree of Life Guardian Services, effective August 26, 2026, through September 30, 2027, and authorize the Honorable Melissa K. Dykman and the Honorable Robert D. Springstead to sign any and all necessary	

documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.

MOTION NUMBER	26-292-3
Motion by Lori Tubbergen Clark, second by Brenda Bird, to approve the 2026 County Guardian contract between the Newaygo County Probate Court and West Michigan Guardian and Conservatorship Services, LLC, effective August 26, 2026, through September 30, 2027, and authorize the Honorable Melissa K. Dykman and the Honorable Robert D. Springstead to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-300-1
Motion by Lori Tubbergen Clark, second by Chares Trapp, to approve the FY 2027 Secondary Road Patrol and Traffic Accident Prevention Program Grant Agreement in the amount of \$137,951.00, and authorize the Board Chair, Sheriff, and CFO to sign any and all necessary documents electronically. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-301-1
Motion by Lori Tubbergen Clark, second by Mike Kruithoff, to approve the FY 2027-2029 Ottawa County Juvenile Detention Center Bed Rental Agreement with Ottawa County Juvenile Detention Center and the 20 th Circuit Court of Ottawa County and allow the Board Chair and the Chief Judge to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-302-1
Motion by Lori Tubbergen Clark, second by Charles Trapp, to approve the Master Services Agreement with MGT Impact Solutions, LLC, for Title IV-D claiming services beginning October 1, 2026, for an annual cost of \$16,800 plus fees, and authorize the County Administrator to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-306-1
Motion by Lori Tubbergen Clark, second by James Maike, to adopt the Park Commission Bylaws changes and authorize the Parks and Recreation Director to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-307-1
Motion by Lori Tubbergen Clark, second by Charles Trapp, to authorize the transfer of County property, as indicated in drawing 26159AC and prepared by Newaygo Surveying Company, dated June 29, 2026, to the White Cloud Library and authorize the County Administrator to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-314
Motion by Lori Tubbergen Clark, second by Mike Kruithoff, to approve to resolve budget shortages for the 2026 fiscal year in compliance with Public Act 621; it is the intent of the Board of Commissioners to resolve any shortages in fund balances discovered as a result of the year-end closing; and authorize the County Administrator and the Finance Chair to approve budget amendments and appropriations as necessary, with the 2026 budgeted amount available to	

complete general ledger transactions for the year ending September 30, 2026. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.

MOTION NUMBER	26-315
Motion by Lori Tubbergen Clark, second by Mike Kruithoff, to approve the purchase of cybersecurity software and managed security services, as quoted by Carahsoft, for a term of 28 months and a total cost of \$40,292.32, and authorize the County Administrator to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-316
Motion by Lori Tubbergen Clark, second by Paul Mellema, to approve the contract with Midwest Strategy Group of Michigan, LLC, for legislative consulting services for three years beginning September 1, 2026, for a cost of \$800.00 per month to be paid from the General Fund, line item: Board of Commissioners – Consultant Fees, and authorize the County Administrator to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-317
Motion by Lori Tubbergen Clark, second by Charles Trapp, to approve the Materials Management Plan grant agreement in the amended total amount of \$189,978.00, effective May 28, 2025, through July 31, 2027, and authorize the County Administrator to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-318
Motion by Lori Tubbergen Clark, second by Charles Trapp, to approve the transfer of three parcels (62-09-19-400-001, 62-09-19-400-005, and 041-025-400-39) to the Village of Hesperia and authorize the Chair of the Board of Public Works to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-319
Motion by Lori Tubbergen Clark, second by Paul Mellema, to approve the contract between the Newaygo County Circuit Court – Friend of the Court and Stephanie Koorndyk of Smulders Law Office, PLLC, for IV-D establishment and support case services, and authorize the contractor, Chief Judge, Presiding Judge and Friend of the Court to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MISC. COMMITTEE REPORT	Commissioner Charles Trapp
Tire cleanup day will be on September 19th from 8am to noon.	

MISC. COMMITTEE REPORT	Commissioner James Maike
The Board went through a lot of motions today. These motions go through sub-committees that question and work through before they come to board.	

MISC. COMMITTEE REPORT	Commissioner Lori Tubbergen Clark
	• Attended the AAAWM Board meeting and they shared good news regarding the upcoming budget.
ADMINISTRATORS REPORT	Administrator Christopher Wren
	• Kelly Chasteen has been hired as the new Administrative Assistant and began in the office on August 24th. • The budget presentation will be on September 2nd. • The courthouse project started on Monday.
PUBLIC COMMENT	None
MISCELLANEOUS	Commissioner James Maike
	• Health, Education and Human Services meeting to begin in 10 minutes.
MISCELLANEOUS	Commissioner Brenda Bird
	• Ensley Township has seen a large increase in population the last few years.
MISCELLANEOUS	Commissioner Bryan Kolk
	• There were 14 motions today which was the end to a process to get these motions to the Board.
MISCELLANEOUS MOTION NO	26-323
	Motion by James Maike, second by Charles Trapp, to approve demolition and removal of the tower located at the Welcome Center, as estimated by JT Tower, for a total amount of \$24,525.50 and authorize the Board Chair to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.
MOTION – ADJOURNMENT	26-324
	Motion by James Maike, second by Mike Kruithoff, to adjourn the meeting at 10:43 a.m. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Bryan Kolk, Board Chair
DATE CERTIFIED	September 8, 2026