



# Newaygo County Board of Commissioners

## Public Safety/Judicial Committee

MINUTES

August 12, 2026

10:00 A.M.

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| CALL TO ORDER                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Meeting called to order by Commissioner Paul Mellema, Chair, at 10:42 a.m. |
| MEMBERS PRESENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Bryan Kolk, Mike Kruithoff, Paul Mellema                                   |
| AGENDA - MOTION NO.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 26-298                                                                     |
| Motion by Bryan Kolk, second by Mike Kruithoff, to approve the agenda of August 12, 2026. Ayes – Mike Kruithoff, Bryan Kolk, Paul Mellema. Nays – none. Motion carried.                                                                                                                                                                                                                                                                                                                |                                                                            |
| PUBLIC COMMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | None                                                                       |
| MINUTES – MOTION NO.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 26-299                                                                     |
| Motion by Mike Kruithoff, second by Bryan Kolk, to approve the Public Safety/Judicial Committee meeting minutes of July 8, 2026. Ayes – Mike Kruithoff, Bryan Kolk, Paul Mellema. Nays – none. Motion carried.                                                                                                                                                                                                                                                                         |                                                                            |
| DEPARTMENT UPDATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Prosecuting Attorney's Office                                              |
| <ul style="list-style-type: none"><li>Not in attendance</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                            |
| DEPARTMENT UPDATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Karen Moore, Indigent Defense Assigned Counsel Administrator               |
| <ul style="list-style-type: none"><li>Not in attendance</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                            |
| DEPARTMENT UPDATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Adam Chiles, Central Dispatch                                              |
| The following updates were reported: <ul style="list-style-type: none"><li><b>Staffing Updates</b> – Kaitlyn and Maggie are progressing well through their training.</li><li><b>Training Initiatives</b> – Due to current staffing levels, all non-essential training initiatives remain on hold.</li><li><b>Statistics</b> – In July, dispatchers handled 4,660 Calls for Service. The center processed 6,445 total phone interactions, including 2,097 incoming 911 calls.</li></ul> |                                                                            |
| DEPARTMENT UPDATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Abby Watkins, Emergency Services Director                                  |
| <ul style="list-style-type: none"><li>Not in attendance</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                            |
| MOTION NUMBER                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 26-300                                                                     |
| Motion by Mike Kruithoff, second by Bryan Kolk, to recommend to the Finance Committee to approve the FY 2027 Secondary Road Patrol and Traffic Accident Prevention Program Grant Agreement in the amount of \$137,951.00, and authorize the Board Chair, Sheriff, and CFO to sign any and all necessary documents electronically. Ayes – Mike Kruithoff, Bryan Kolk, Paul Mellema. Nays – none. Motion carried.                                                                        |                                                                            |
| DEPARTMENT UPDATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Robert Mendham, Sheriff                                                    |
| The following updates were reported by Undersheriff Palmiter: <ul style="list-style-type: none"><li>During the month of July, the Road Patrol handled 1,469 calls for service. There were 172 lodged in the jail.</li></ul>                                                                                                                                                                                                                                                            |                                                                            |

- Axon body cam system testing is in progress.
- The Sheriff App will be operational shortly.

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| <b>MOTION NUMBER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                     | 26-301                                        |
| Motion by Bryan Kolk, second by Mike Kruithoff, to recommend to the Finance Committee to approve the FY 2027-2029 Ottawa County Juvenile Detention Center Bed Rental Agreement with Ottawa County Juvenile Detention Center and the 20 <sup>th</sup> Circuit Court of Ottawa County and allow the Board Chair and the Chief Judge to sign any and all necessary documents. Ayes – Mike Kruithoff, Bryan Kolk, Paul Mellema. Nays – none. Motion carried. |                                               |
| <b>MOTION NUMBER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                     | 26-302                                        |
| Motion by Bryan Kolk, second by Mike Kruithoff, to recommend to the Finance Committee to approve the Master Services Agreement with MGT Impact Solutions, LLC, for Title IV-D claiming services beginning October 1, 2026, for an annual cost of \$16,800 plus fees, and authorize the County Administrator to sign any and all necessary documents. Ayes – Mike Kruithoff, Bryan Kolk, Paul Mellema. Nays – none. Motion carried.                       |                                               |
| <b>DEPARTMENT UPDATE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                 | Wendy Jarvis, Trial Courts Administrator, FOC |
| <ul style="list-style-type: none"> <li>• The Courthouse renovation will begin soon.</li> </ul>                                                                                                                                                                                                                                                                                                                                                           |                                               |
| <b>ADMINISTRATOR REPORT</b>                                                                                                                                                                                                                                                                                                                                                                                                                              | Administrator Christopher Wren                |
| <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                    |                                               |
| <b>PUBLIC COMMENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                    | None                                          |
| <b>MISCELLANEOUS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                     | None                                          |
| <b>ADJOURNMENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       | 26-303                                        |
| Motion by Mike Kruithoff, second by Bryan Kolk, to adjourn the meeting at 11:26 a.m. Ayes – Mike Kruithoff, Bryan Kolk, Paul Mellema. Nays – none. Motion carried.                                                                                                                                                                                                                                                                                       |                                               |
| <b>COUNTY CLERK CERTIFICATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                        | Jason VanderStelt, County Clerk               |
| <b>CHAIRPERSON CERTIFICATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                         | Paul Mellema, Committee Chair                 |
| <b>DATE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              | September 8, 2026                             |