



Newaygo County Board of Commissioners

Finance Committee

MINUTES

August 12, 2026

8:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Lori Tubbergen Clark, at 8:30 a.m., with Prayer by Newaygo County Clerk, Jason Vanderstelt, and Pledge of Allegiance to the Flag led by Commissioner James Maike.
COMMISSIONERS PRESENT	James Maike, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark. Charles Trapp arrived at 8:53 a.m
AGENDA - MOTION NUMBER	26-280
Motion by Bryan Kolk, second by James Maike, to approve the agenda for August 12, 2026. Ayes – James Maike, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Absent – Charles Trapp. Motion carried.	
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	26-281
Motion by Bryan Kolk, second by Paul Mellema, to approve the minutes of July 15, 2026, regular Finance Committee meeting. Ayes – James Maike, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Absent – Charles Trapp. Motion carried.	
MOTION NUMBER	26-282
Motion by Bryan Kolk, second by James Maike, to approve the Semi-Monthly Detail Analysis dated August 12, 2026, for a total amount of \$602,333.62. Ayes – James Maike, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Absent – Charles Trapp. Motion carried.	
MOTION NUMBER	26-283
Motion by Paul Mellema, second by James Maike, to approve the agreement between the Commission on Aging and Community Home Health Care of Michigan to provide in-home personal care during fiscal years 2027 and 2028 for an amount not to exceed \$40,000.00 per fiscal year and authorize the Board Chair to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Absent – Charles Trapp. Motion carried.	
MOTION NUMBER	26-284
Motion by James Maike, second by Bryan Kolk, to approve the Memorandum of Understanding between the Commission on Aging and the City of Grant for use of the Grant Community Center commercial kitchen and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Absent – Charles Trapp. Motion carried.	
MOTION NUMBER	26-285
Motion by Bryan Kolk, second by Paul Mellema, to approve the mileage rate reimbursement for business use of an automobile from 72.5 cents (\$0.725) per mile to 76 cents (\$0.76) per mile (the Internal Revenue Service standard mileage reimbursement rate) for reimbursable mileage effective	

August 12, 2026, for all Newaygo County departments. Ayes – James Maike, Paul Mellema, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Absent – Charles Trapp. Motion carried.

MOTION NUMBER	26-286
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Motion by Paul Mellema, second by Bryan Kolk, to adopt the Public Transit Fares Policy and authorize the Transit Department Director to collect fares in accordance with this policy. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-287
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Motion by James Maike, second by Bryan Kolk, to approve the purchase of a new Storage Area Network from Avalon Technologies for an amount not to exceed \$165,000.00 from the Capital Improvements Fund, line item: Equipment, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-288
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Motion by Bryan Kolk, second by Charles Trapp, to approve the purchase of a new Uninterruptible Power Supply system from Vista IT, with electrical work within the Administration building server room to be completed by Bitson Electric, at a total cost not to exceed \$31,000.00 from the Information Services Fund, line item: Capital Outlay – Equipment, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-289
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Motion by Bryan Kolk, second by Paul Mellema, to approve payment to the Mid-State Health Network of the PA 2 of 1986 Convention Facility Tax Funds in the amount of \$33,539.20 from the General Fund, line item: Substance Abuse – Health Services. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-290
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Motion by James Maike, second by Charles Trapp, to approve payment of the 2026-2027 Michigan Association of Counties (MAC) dues in the amount of \$9,652.39. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-291
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Motion by Bryan Kolk, second by James Maike, to approve the 2026 County Guardian contract amendment between the Newaygo County Probate Court and Tree of Life Guardian Services, effective August 12, 2026, through September 30, 2027, and authorize the Honorable Melissa K. Dykman and the Honorable Robert D. Springstead to sign any and all necessary documents.

MOTION NUMBER	26-291-1
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Motion by Bryan Kolk, second by James Maike, to table motion number 26-291 to the August 19, 2026 Finance Committee meeting so that more information can be gathered. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

MOTION NUMBER	26-292
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Motion by Bryan Kolk, second by James Maike, to approve the 2026 County Guardian contract between the Newaygo County Probate Court and West Michigan Guardian and Conservatorship Services, LLC, effective August 12, 2026, through September 30, 2027, and authorize the Honorable

Melissa K. Dykman and the Honorable Robert D. Springstead to sign any and all necessary documents.

MOTION NUMBER	26-292-1
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Motion by Bryan Kolk, second by James Maike, to table motion number 26-292 to the August 19, 2026 Finance Committee meeting so that more information can be gathered. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

ADMINISTRATOR'S REPORT	Administrator Christopher Wren
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- Appreciates the BOC for assisting in finding issues as we adjust in Administration.
- Plans to bring forward the budget in September for discussion.

PUBLIC COMMENT	None
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MISCELLANEOUS	None
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ADJOURNMENT	26-293
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Motion by Bryan Kolk, second by James Maike, to adjourn the meeting at 9:31 a.m. Ayes – James Maike, Paul Mellema, Charles Trapp, Bryan Kolk, Lori Tubbergen Clark. Nays – none. Motion carried.

COUNTY CLERK CERTIFICATION	Jason Vanderstelt, Newaygo County Clerk
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CHAIRPERSON CERTIFICATION	Lori Tubbergen Clark, Committee Chair
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DATE CERTIFIED	August 19, 2026
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