



Newaygo County Board of Commissioners

MINUTES

August 12, 2026

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Bryan Kolk, at 9:41 a.m., with Prayer by Newaygo County Clerk, Jason Vanderstelt, and Pledge of Allegiance to the Flag led by Commissioner James Maike.
COMMISSIONERS PRESENT	Charles Trapp, Lori Tubbergen Clark, Brenda Bird, Paul Mellema, James Maike, Mike Kruithoff, Bryan Kolk
AGENDA - MOTION NUMBER	26-294
Motion by Brenda Bird, second by James Maike, to approve the agenda for August 12, 2026 as amended to remove the two Guardian motions that were tabled at Finance on August 12, 2026. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
PUBLIC COMMENT	None
CONSENT AGENDA MOTION NO.	26-295
Motion by Charles Trapp, second by Mike Kruithoff, to approve the Consent Agenda dated August 12, 2026, including: the regular meeting minutes dated July 22, 2026; the Semi-Monthly Detail Analysis and Expenses dated August 12, 2026. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
PUBLIC HEARING	Community Development Block Grant (CDBG) Emergency Home Repair Program Closeout
Commissioner Bryan Kolk opened the public hearing at 9:44 a.m. No public was present to speak. Public hearing closed at 9:45 a.m.	
MOTION NUMBER	26-296
Motion by Mike Kruithoff, second by Charles Trapp, to place Kirsten Telfor's name in nomination and cast a unanimous ballot for appointment to the Veterans' Affairs Committee – one (1) partial term expiring June 30, 2030. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
ANNUAL UPDATE	Mid-Michigan ME Group, Jennifer Sprik, Administrative Assistant
Presented and discussed the annual report with the Board of Commissioners.	
STANDING COMMITTEE REPORT	Finance Committee
CHAIRPERSON	Commissioner Lori Tubbergen Clark
Lori Tubbergen Clark, Chairperson, reported the following actions (see below):	
MOTION NUMBER	26-283
Motion by Lori Tubbergen Clark, second by Charles Trapp, to approve the agreement between the Commission on Aging and Community Home Health Care of Michigan to provide in-home personal care during fiscal years 2027 and 2028 for an amount not to exceed \$40,000.00 per fiscal year and authorize the Board Chair to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	26-284
Motion by Lori Tubbergen Clark, second by Brenda Bird, to approve the Memorandum of Understanding between the Commission on Aging and the City of Grant for use of the Grant Community Center commercial kitchen and authorize the County Administrator to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
MOTION NUMBER	26-285
Motion by Lori Tubbergen Clark, second by James Maike, to approve the mileage rate reimbursement for business use of an automobile from 72.5 cents (\$0.725) per mile to 76 cents (\$0.76) per mile (the Internal Revenue Service standard mileage reimbursement rate) for reimbursable mileage effective August 12, 2026, for all Newaygo County departments. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
MOTION NUMBER	26-286
Motion by Lori Tubbergen Clark, second by Mike Kruithoff, to adopt the Public Transit Fares Policy and authorize the Transit Department Director to collect fares in accordance with this policy. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
MOTION NUMBER	26-287
Motion by Lori Tubbergen Clark, second by Charles Trapp, to approve the purchase of a new Storage Area Network from Avalon Technologies for an amount not to exceed \$165,000.00 from the Capital Improvements Fund, line item: Equipment, and authorize the County Administrator to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
MOTION NUMBER	26-288
Motion by Lori Tubbergen Clark, second by James Maike, to approve the purchase of a new Uninterruptible Power Supply system from Vista IT, with electrical work within the Administration building server room to be completed by Bitson Electric, at a total cost not to exceed \$31,000.00 from the Information Services Fund, line item: Capital Outlay – Equipment and authorize the County Administrator to sign any and all necessary documents. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
MOTION NUMBER	26-289
Motion by Lori Tubbergen Clark, second by Charles Trapp, to approve payment to the Mid-State Health Network of the PA 2 of 1986 Convention Facility Tax Funds in the amount of \$33,539.20 from the General Fund, line item: Substance Abuse – Health Services. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
MOTION NUMBER	26-290
Motion by Lori Tubbergen Clark, second by Paul Mellema, to approve payment of the 2026-2027 Michigan Association of Counties (MAC) dues in the amount of \$9,652.39. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	

MISC. COMMITTEE REPORT	Commissioner Brenda Bird
Attended the Croton Township meeting and they are anticipating the sale of the Dams.	
MISC. COMMITTEE REPORT	Commissioner Bryan Kolk
Attended the Newaygo County Conservation District meeting and they are planning a presentation to the board next month.	
ADMINISTRATORS REPORT	Administrator Christopher Wren
- Kelli Chasteen has been hired as the new Executive Administrative Assistant. She will begin employment August 24th. - The budget presentation will be on September 2nd.	
PUBLIC COMMENT	Wendy Jarvis, Trial Court Director/FOC
Updated the Board on the process of the Drug Court.	
PUBLIC COMMENT	Brian Beard, Small Business Administration
Working alongside FEMA due to the flood damage.	
MISCELLANEOUS	Commissioner Bryan Kolk
Reminder of the invitation for a tour of the fair today.	
MOTION – ADJOURNMENT	26-297
Motion by Mike Kruithoff, second by Charles Trapp, to adjourn the meeting at 10:31 a.m. Ayes – Paul Mellema, Lori Tubbergen Clark, Brenda Bird, James Maike, Mike Kruithoff, Charles Trapp, Bryan Kolk. Nays – none. Motion carried.	
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Bryan Kolk, Board Chair
DATE CERTIFIED	August 26, 2026