



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

June 3, 2026

10:00 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:47 a.m.
MEMBERS PRESENT	Paul Mellema, Charles Trapp, Mike Kruithoff
AGENDA - MOTION NUMBER	26-207
Motion by Mike Kruithoff, second by Paul Mellema, to approve the agenda of June 3, 2026. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays – none. Motion carried.	
PUBLIC COMMENT	None
MINUTES – MOTION NUMBER	26-208
Motion by Paul Mellema, second by Mike Kruithoff, to approve the Physical & Economic Development Committee meeting minutes of May 6, 2026. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays – none. Motion carried.	
DEPARTMENT UPDATE	Derek Wawsczyk, Newaygo County Road Commission
Not in attendance	
DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
Maintenance updates included: - Painted around the new card readers. - Replaced wash shield behind dishwasher sprayer at Commission on Aging. - New wall construction completed at DHHS.	
DEPARTMENT UPDATE	Mark Kraus, Economic Development Director
Economic Development updates included: - Attended the Garfield Township Zoning Board of Appeals meeting and the River Country Chamber of Commerce Annual Dinner. - Performed retention visits with the City of Newaygo, Gerber Life, Integrated Plastics, and TrueNorth Community Services. - Investigating an economic impact study of the Muskegon River.	
DEPARTMENT UPDATE	Leticia Nelson, Equalization
Equalization updates included: - Preparing Summer Tax Bills. 58 new addresses assigned YTD. - Sales studies will be starting soon. Preliminary data indicated lack of sales in a few townships therefore requiring an appraisal study instead of a sales study.	
DEPARTMENT UPDATE	IT Department
- Completed 151 tickets. - Updated websites for multiple departments. - Resolved low space issue on Server infrastructure.	

MOTION NUMBER	26-209
Motion by Mike Kruithoff, second by Paul Mellema, to recommend to the Finance Committee to approve an agreement with Spicer Group to conduct a feasibility study for the Kosten Drain Drainage District/Rogue River Intercounty Drain pump station for an estimated cost of \$25,000 and authorize the Newaygo County Drain Commissioner to execute any and all necessary documents. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays - none. Motion carried	
DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
- Currently waiting to hear if the County will be receiving a Tire grant. - Household Hazardous Waste Clean-up Day went well but the report on that day is not yet available.	
MOTION NUMBER	26-210
Motion by Paul Mellema, second by Mike Kruithoff, to recommend to the Finance Committee to pause the development of the former Four-Seasons Marina and authorize the Parks Director to sign any and all necessary documents. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays - none. Motion carried	
DEPARTMENT UPDATE	Asa Vermulen, Parks Director
- General beautification of parks is in progress. - Plans to repair the fence in White Cloud, and Terry is convincing a lot of folks to camp as seasonals. - The Newaygo County Bird City resolution is being adjusted and will be on the 6/10/26 BOC Meeting agenda.	
MOTION NUMBER	26-211
Motion by Paul Mellema, second by Mike Kruithoff, to recommend to the Finance Committee to approve the partnership with the City of Whited Cloud to fund the reconstruction (milling and overlay) of Williams Street, between Wilcox and James Streets, at a cost not to exceed \$51,200.00, payable from the Capital Improvements Fund, and authorize the Board Chair to sign any and all necessary documents. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays - none. Motion carried	
ADMINISTRATOR REPORT	Christopher Wren, Administrator
The Courthouse project is going well with planning in process. Currently addressing some of the greyer areas in the project with construction on track to begin July 6, 2026.	
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	26-212
Motion by Mike Kruithoff, second by Paul Mellema, to adjourn the meeting at 11:22 a.m. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays – none. Motion carried	
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Charles Trapp, Committee Chair
DATE	July 1, 2026