



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

May 6, 2026

10:00 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:05 a.m.
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MEMBERS PRESENT	Paul Mellema, Charles Trapp, Mike Kruithoff
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AGENDA - MOTION NUMBER	26-172
Motion by Mike Kruithoff, second by Paul Mellema, to approve the agenda of May 6, 2026. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	26-173
Motion by Paul Mellema, second by Mike Kruithoff, to approve the Physical & Economic Development Committee meeting minutes of April 1, 2026. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> Not in attendance 	

DEPARTMENT UPDATE	Leticia Nelson, Equalization
<p>Equalization updates included:</p> <ul style="list-style-type: none"> EQ has rolled over the 2027 Database – Tabitha has proceeded with splits and combinations, which will be on the 2027 tax roll. Leticia and Tabitha attended the Technology Summit focused on how AI can and will affect assessing and BS&A Cloud. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
<p>Maintenance updates included:</p> <ul style="list-style-type: none"> Installed two new door handles in Equalization. Repaired two keyboard trays for District Court. Installed new dimmable LED panel lights in the booking area. 	

DEPARTMENT UPDATE	Asa Vermulen, Parks Director
<p>Parks updates included:</p> <ul style="list-style-type: none"> The Parks are now open. The White Cloud Park host couple backed out, and the Diamond Lake singular host is on site. Major volunteer projects to repair trail issues after rain events on Dragon Trail. 	

DEPARTMENT UPDATE	Mark Kraus, Economic Development Director
<ul style="list-style-type: none"> Not in attendance 	

DEPARTMENT UPDATE	IT Department
<ul style="list-style-type: none"> Completed 233 tickets. Updated websites for multiple departments Assisted EOC with IT support during flood. 	

ADMINISTRATOR REPORT	Christopher Wren, Administrator
	<ul style="list-style-type: none"> • The Courthouse project is going well with planning in process. Currently addressing some of the gray areas in the project. • The card reader project is going well and is currently working at the Commission on Aging.
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	26-174
	Motion by Mike Kruihoff, second by Paul Mellema, to adjourn the meeting at 10:21 a.m. Ayes – Paul Mellema, Charles Trapp, Mike Kruihoff. Nays – none. Motion carried
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Charles Trapp, Committee Chair
DATE	June 3, 2026