



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

April 1, 2026

10:00 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:16 a.m.
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MEMBERS PRESENT	Paul Mellema, Charles Trapp, Mike Kruithoff
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AGENDA - MOTION NUMBER	26-128
Motion by Paul Mellema, second by Mike Kruithoff, to approve the agenda of April 1, 2026. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	26-129
Motion by Mike Kruithoff, second by Paul Mellema, to approve the Physical & Economic Development Committee meeting minutes of March 4, 2026. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Asa Vermulen, Parks Director
Parks updates included: <ul style="list-style-type: none"> • New Marina is currently on hold awaiting updates from Consumers Energy. • RFB for 2 new cabin foundations and Electrical bids were due March 30th. • Redesigned course maps on the Dragon. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
Maintenance updates included: <ul style="list-style-type: none"> • Reset clocks and light timers for the time change. • Installed a wall mount phone charging station in the dining room of COA. • Replaced visitation room ceiling tiles and hot water coil at the Sheriff’s Office. 	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> • Not in attendance 	

DEPARTMENT UPDATE	Mark Kraus, Economic Development Director
Economic Development updates included: <ul style="list-style-type: none"> • Introduced himself and provided the board with his background. • Since March 2nd, attended onboarding training in Grand Rapids at The Right Place. Also spent 3 days shadowing other RPI Regional Partners in Mason Montcalm and Oceana Counties. 	

DEPARTMENT UPDATE	Leticia Nelson, Equalization
Equalization updates included: <ul style="list-style-type: none"> • Newaygo County Equalization report will be available after approval by the Board of Commissioners on April 9th. • Parcel selections for agricultural have been completed and field work has begun. 	

DEPARTMENT UPDATE	IT Department
	<ul style="list-style-type: none"> Completed 191 tickets. Updated websites for multiple departments Formalized disaster recovery processes with ROD.
ADMINISTRATOR REPORT	Christopher Wren, Administrator
	<ul style="list-style-type: none"> Nothing to report
PUBLIC COMMENT	None
MISCELLANEOUS	Commissioner Mike Kruithoff
	<ul style="list-style-type: none"> Appreciates all the work Deb Berger has done for the County.
ADJOURN – MOTION NUMBER	26-130
	Motion by Mike Kruithoff, second by Paul Mellema, to adjourn the meeting at 10:44 a.m. Ayes – Paul Mellema, Charles Trapp, Mike Kruithoff. Nays - none. Motion carried
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Charles Trapp, Committee Chair
DATE	May 6, 2026