



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

March 4, 2026

10:00 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:00 a.m.
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MEMBERS PRESENT	Paul Mellema, Charles Trapp, Mike Kruihoff
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AGENDA - MOTION NUMBER	26-086
Motion by Mike Kruihoff, second by Paul Mellema, to approve the agenda of March 4, 2026. Ayes – Paul Mellema, Charles Trapp, Mike Kruihoff. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	26-087
Motion by Paul Mellema, second by Mike Kruihoff, to approve the Physical & Economic Development Committee meeting minutes of February 4, 2026. Ayes – Paul Mellema, Charles Trapp, Mike Kruihoff. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Derek Wawsczyk, Road Commission
<ul style="list-style-type: none"> Discussed the amount of money spent on salt this year and the shortage experienced. William Gonyon will be retiring at the end of March. In the next 5 years bridge inspections will be done by MDOT. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
<p>Maintenance updates included:</p> <ul style="list-style-type: none"> Courthouse entrance remodel project is completed Kennels are all installed at the Animal Shelter. Replaced ignition control, temperature control, and gas valve on the water heater for laundry in the jail. 	

DEPARTMENT UPDATE	Leticia Nelson, Equalization
<p>Equalization updates included:</p> <ul style="list-style-type: none"> Equalization completed 16 township audits this year prior to assessment change notices. Selections for 2026 AG appraisal studies for vacant and improved parcels have begun. 9 Splits were not included on the 2026 tax roll due to information not received by the township. 	

DEPARTMENT UPDATE	Asa Vermulen, Parks Director
<ul style="list-style-type: none"> The payment processor has been down since February 6th; however, it's back up and reservations are being processed again. The removal of docks from the new marina are on hold right now. Grooming is coming to an end on the Dragon Trail. 	

DEPARTMENT UPDATE	IT Department
<ul style="list-style-type: none"> Completed 188 tickets. Updated websites for multiple departments Sheriff training and set up for new body cameras were finished. 	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
	<ul style="list-style-type: none"> • Deputy Drain Commissioner, Kim David, did a great job while Dale was out. • Preparing for the Household Hazardous Waste Day • Working on updating the Subdivision Drainage Rules and Storm Water Design Criteria.
MOTION NUMBER	26-088
	Motion by Paul Mellema, second by Mike Kruihoff, to recommend to the Finance Committee to approve the Electronic Scrap Collection Event Agreement with Padnos for the 2026 recycling event and authorize the Board of Public Works Chair to sign any and all necessary documents. Ayes – Paul Mellema, Charles Trapp, Mike Kruihoff. Nays - none. Motion carried.
MOTION NUMBER	26-089
	Motion by Mike Kruihoff, second by Paul Mellema, to recommend to the Finance Committee to adopt the 2026 Newaygo County Drain Commissioner Subdivision Drainage Rules and Storm Water Design Criteria as presented. Ayes – Paul Mellema, Charles Trapp, Mike Kruihoff. Nays - none. Motion carried.
ADMINISTRATOR REPORT	Christopher Wren, Administrator
	<ul style="list-style-type: none"> • Nothing to report
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	26-090
	Motion by Mike Kruihoff, second by Paul Mellema, to adjourn the meeting at 10:40 a.m. Ayes – Paul Mellema, Charles Trapp, Mike Kruihoff. Nays - none. Motion carried
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Charles Trapp, Committee Chair
DATE	April 1, 2026