



# Newaygo County Board of Commissioners Finance Committee

MINUTES

April 17, 2024

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Vice Chairperson Charles Trapp, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner Paul Mellema.
COMMISSIONERS PRESENT	Paul Mellema, James Maike, Bryan Kolk, Charles Trapp.
COMMISSIONERS PRESENT	Ken DeLaat (excused)
AGENDA - MOTION NUMBER	24-136
Motion by James Maike, second by Paul Mellema, to approve the agenda for April 17, 2024. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	24-137
Motion by Bryan Kolk, second by Paul Mellema, to approve the minutes from the April 3, 2024, regular Finance Committee meeting. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	
MOTION NUMBER	24-138
Motion by Paul Mellema, second by Bryan Kolk, to approve the Semi-Monthly Detail Analysis, dated April 17, 2024, for a total amount of \$391,503.86. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	
MOTION NUMBER	24-139
Motion by James Maike, second by Paul Mellema, to ratify the March 2024 Monthly Check Register in the amount of \$3,565,759.20. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	
MOTION NUMBER	24-140
Motion by Paul Mellema, second by James Maike, to approve the Newaygo County Budget Report for the month of March 2024 with Budget Amendments and Transfers as presented. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	
MINUTES - MOTION NUMBER	24-141
Motion by Bryan Kolk, second by James Maike, to approve <b>Resolution # 04-014-24</b> naming West Michigan Shoreline Regional Development Commission (WMSRDC) as Newaygo County's Designated Planning Agency for the Regional Materials Management Process, and accepts the proposed scope of work and costs dated April 10, 2024, and authorizes the County Administration to sign any and all the necessary documents. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	

<b>MOTION NUMBER</b>	24-142
Motion by James Maike, second by Bryan Kolk, to approve the FY 2024 Scrap Tire Cleanup Grant agreement, and authorize the Board of Public Works Chair to sign any and all necessary documents. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	

<b>MOTION NUMBER</b>	24-143
Motion by Paul Mellema, second by Bryan Kolk, to approve the 2024 Electronic Scrap Collection Agreement with Padnos for the Hazardous Waste Cleanup event, and authorize the Board of Public Works Chair to sign any and all necessary documents. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	

<b>STANDING COMMITTEE REPORT</b>	Physical & Economic Development
<b>CHAIRPERSON</b>	Commissioner Charles Trapp
<b>MOTION NUMBER</b>	24-126-1
Motion by Bryan Kolk, second by Paul Mellema, to enter into a 15-month software agreement with Placer.ai, to start no later than October 1, 2024, at an amount not to exceed \$29,900.00, and authorize the County Administrator to sign any and all of the necessary documents. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	

<b>STANDING COMMITTEE REPORT</b>	Public Safety and Judicial
<b>CHAIRPERSON</b>	Commissioner Paul Mellema
<b>MOTION NUMBER</b>	24-133-1
Motion by Paul Mellema, second by Bryan Kolk, to approve the creation of a second FOC Court Clerk/CEO Position (#1410017 – Fund 215) at a pay grade 5, defund a Deputy Court Collections Clerk Position (#1314003), and defund a Client Services Assistant Position (#1410009) and amend the Trial Courts Manning Table accordingly. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	

<b>MOTION NUMBER</b>	24-134-1
Motion by Paul Mellema, second by Bryan Kolk, to approve the submission of the FY25 Michigan Indigent Defense Commission (MIDC) Compliance Plan & Cost Analysis Renewal (grant request/application). Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.	

<b>ADMINISTRATOR'S REPORT</b>	Administrator Christopher Wren
<ul style="list-style-type: none"> <li>• There was a recent outbreak of the bird flu in the County at a Turkey facility. The Department of Agriculture is involved.</li> <li>• There was a water main break at COA yesterday.</li> <li>• Discussed Wage Methodology and Budgeting at recent UCOA Conference.</li> </ul>	

<b>PUBLIC COMMENT</b>	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> <li>• Working with a Human Trafficking group and received a line item of \$500,000 to assist with Human Trafficking prevention.</li> </ul>	

<b>MISCELLANEOUS</b>	James Maike, Commissioner
<ul style="list-style-type: none"> <li>• In Lansing last Wednesday with the District Health Department #10. Was able to speak to many legislators regarding Statewide septic code proposal.</li> </ul>	

- Everett Township having discussion still regarding medium density housing additions.

MISCELLANEOUS	Bryan Kolk, Commissioner
	<ul style="list-style-type: none"> <li>• Attended the LEPT meeting yesterday, and one thing discussed was regarding Police and Fire officer radios not being serviced in the near future.</li> </ul>

MISCELLANEOUS	Charles Trapp, Commissioner
	<ul style="list-style-type: none"> <li>• Spoke with Jim Kelley, MSUE Director regarding Oak Wilt and they have a lot of information on their website regarding this issue.</li> </ul>

ADJOURNMENT	24-144
<p>Motion by Bryan Kolk, second by Paul Mellema, to adjourn the meeting at 10:17 a.m. Ayes – Paul Mellema, James Maike, Bryan Kolk, Charles Trapp. Nays – none. Absent – Ken DeLaat. Motion carried.</p>	

COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Ken DeLaat, Committee Chair
DATE CERTIFIED	May 2, 2024