



Newaygo County Board of Commissioners

MINUTES

April 10, 2024

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Bryan Kolk, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner Mike Kruithoff.
COMMISSIONERS PRESENT	Ken DeLaat, Brenda Bird, Paul Mellema, Charles Trapp, Mike Kruithoff, Bryan Kolk
COMMISSIONERS ABSENT	James Maike (excused)
AGENDA - MOTION NUMBER	24-128
Motion by Brenda Bird, second by Mike Kruithoff, to approve the agenda for April 10, 2024. Ayes – Ken DeLaat, Charles Trapp, Paul Mellema, Brenda Bird, Mike Kruithoff, Bryan Kolk. Nays – none. Absent – James Maike. Motion carried.	
PUBLIC COMMENT	None
CONSENT AGENDA MOTION NO.	24-129
Motion by Charles Trapp, second by Mike Kruithoff, to approve the Consent Agenda dated April 10, 2024, including: the regular meeting minutes dated March 27, 2024; the Semi-Monthly Detail Analysis and Expenses dated April 3, 2024. Ayes – Ken DeLaat, Charles Trapp, Paul Mellema, Brenda Bird, Mike Kruithoff, Bryan Kolk. Nays – none. Absent – James Maike. Motion carried.	
ANNUAL UPDATE	James Kelly, MSUE District Director
<ul style="list-style-type: none"> Presented the Board with the MSU Extension Annual Report. MSU Extension delivered 53 programs to 3,156 Residents in 2023. Reached 51,976 via Facebook and sold 248 plat books during 2023. Discussed 4-H and its impact in Newaygo County. There were 585 members in 2023 which was an increase of 37%. There were 90 volunteers and 1,389 hours worked by the volunteers. Volunteers are very important to the program. 	
PRESENTATION	FY 2023 Financial Statement – Rehmann Robson, LLC
<i>Audit performed by Rehmann presented by Paul Matz, CPA, CGFM:</i>	
<ul style="list-style-type: none"> The County received an unmodified clean audit opinion. There were no audit findings or recommendations identified. This is a testament to everyone in the County Offices working together to achieve this audit opinion. 	
STANDING COMMITTEE REPORT	Finance Committee
CHAIRPERSON	Commissioner Ken DeLaat
Ken DeLaat, Chairperson, reported the following actions (see below):	
MOTION NUMBER	24-116-1
Motion by Ken DeLaat, second by Brenda Bird, to approve the Commission on Aging’s participation in the 2024 MDHHS Senior Farmers Market Nutrition Program and authorize the Commission on Aging Director to sign any and all of the necessary documents. Ayes – Ken DeLaat, Charles Trapp, Paul Mellema, Brenda Bird, Mike Kruithoff, Bryan Kolk. Nays – none. Absent – James Maike. Motion carried.	

MOTION NUMBER	24-117-1
Motion by Ken DeLaat, second by Charles Trapp, to eliminate Human Resources Policy #38; Contagious Disease Policy effective immediately. Ayes – Ken DeLaat, Charles Trapp, Paul Mellema, Brenda Bird, Mike Kruihoff, Bryan Kolk. Nays – none. Absent – James Maike. Motion carried.	

MOTION NUMBER	24-122
Motion by Ken DeLaat, second by Mike Kruihoff, to reject the bids received for the Newaygo County Courthouse Renovation Project. Ayes – Ken DeLaat, Charles Trapp, Paul Mellema, Brenda Bird, Mike Kruihoff, Bryan Kolk. Nays – none. Absent – James Maike. Motion carried.	

MISC COMMITTEE REPORTS	Paul Mellema, Commissioner
<ul style="list-style-type: none"> Attended the Denver Township meeting last week. They did early voting at the Township, and it went well. Happy with the updates Townships and Cities are doing with the ARPA funds. 	

MISC COMMITTEE REPORTS	Mike Kruihoff, Commissioner
<ul style="list-style-type: none"> Attended the Grant Township meeting and they are discussing road improvements. 	

MISC COMMITTEE REPORTS	Charles Trapp, Commissioner
<ul style="list-style-type: none"> The Parks Board has been discussing improvements to the new marina. 	

MISC COMMITTEE REPORTS	Brenda Bird, Commissioner
<ul style="list-style-type: none"> Attended the Croton Township meeting this week and they are doing well and working towards summer activities. 	

MISC COMMITTEE REPORTS	Bryan Kolk, Commissioner
<ul style="list-style-type: none"> Attended the Conservation District meeting and they are planning to come to a board meeting and discuss a resolution regarding the budget the Governor passed that will affect funding. 	

ADMINISTRATOR REPORT	Administrator Christopher Wren
<ul style="list-style-type: none"> Pleased to present at next week’s UCOA Conference. Plans to discuss Budgeting and the Wage Methodology Project. The Human Resource team is working with consultants regarding short term disability and life insurance. Working on the HVAC project and ensuring the best decision on how to proceed for the campus. 	

PUBLIC COMMENT	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> The Household Hazardous Waste Cleanup Day is May 18th from 8am – 2pm at the Road Commission. The MSU Extension has been a great benefit to the Drains Department. 	

2024 COUNTY ADMINISTRATOR REVIEW	
<ul style="list-style-type: none"> Commissioner Kolk discussed the annual review of Administrator Wren. Questions are answered by all Board members and compiled into a Report for the Commissioners. All Commissioners had the opportunity to review. The review questions pertain to the Administrators role with leadership and interaction with the board. Also, questions relate to Financial Management and other skills that are expected from the Administrator. 	

- All Commissioners presented positive feedback and are pleased with Administrator Wren's work and leadership in the County.

MISCELLANEOUS	Brenda Bird, Commissioner
	<ul style="list-style-type: none"> • Recently was asked to sign a petition regarding Axe My Tax. Joined the board and work in government to help assist people with understanding. • Would like to encourage everyone to do road cleanup as there is a lot of trash on the sides of the roads.

MISCELLANEOUS	Charles Trapp, Commissioner
	<ul style="list-style-type: none"> • Using a new company for Hazardous Waste Cleanup Day as previous company could no longer do it on the weekend. Tire clean-up day is June 15th.

MISCELLANEOUS	Bryan Kolk, Commissioner
	<ul style="list-style-type: none"> • Attended a meeting with workers compensation. They have trainings available regarding first amendment auditors. Discussing bringing the workers compensation group in for a lunch and learn for the County employees.

MOTION – ADJOURNMENT	24-130
<p>Motion by Mike Kruithoff, second by Charles Trapp, to adjourn the meeting at 10:36 a.m. Ayes – Ken DeLaat, Charles Trapp, Paul Mellema, Brenda Bird, Mike Kruithoff, Bryan Kolk. Nays – none. Absent – James Maike. Motion carried.</p>	

COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Bryan Kolk, Board Chair
DATE CERTIFIED	April 24, 2024