



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

March 6, 2024

10:00 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:09 a.m.
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MEMBERS PRESENT	Ken DeLaat, Mike Kruithoff, Charles Trapp
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AGENDA - MOTION NUMBER	24-087
Motion by Mike Kruithoff, second by Ken DeLaat, to approve the agenda of March 6, 2024, with the addition of Derek Wawsczyk, Road Commission update following the Duane Cruzan, Building Official update. Ayes – Ken DeLaat, Mike Kruithoff, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	24-088
Motion by Ken DeLaat, second by Mike Kruithoff, to approve the Physical & Economic Development Committee meeting minutes of February 7, 2024. Ayes – Ken DeLaat, Mike Kruithoff, Charles Trapp. Nays - none. Motion carried.	

UPDATE	Duane Cruzan, Newaygo County Building Official
<ul style="list-style-type: none"> Permits this year are close to the same as last year. Currently inspections are down for this year. Contractors continue to be busy. Discussed plumbing inspections with the board. 	

UPDATE	Derek Wawsczyk, Road Commission
<ul style="list-style-type: none"> The Road Commission has begun brush cleanup in preparation for mowing. The Road Commission has received some new equipment including a brush hog, 2 plow trucks currently being built, and 3 Foreman trucks. Put down 72 miles of chip seal in Newaygo County last year. Used close to the same amount of salt on the roads this year as last winter. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
<p>Maintenance updates included:</p> <ul style="list-style-type: none"> Repaired flashing on the Jail roof. Replaced hinge on exterior door at the Jail. Patched the sidewalk at Mental Health. 	

DEPARTMENT UPDATE	Nick Smith, Parks Director
<ul style="list-style-type: none"> Dragon Trail – The last bridges will be ordered soon. Met with the DNR Grants Division at the conference and agreed to combine the required ribbon cutting for both grants with the Dragon Grand opening later this summer. Reservation Software – Everything is working great and many seasonals are starting to pay for their sites. White Cloud Wi-Fi – Everything is up and ready to go. Will complete another final test closer to the park opening. 	

DEPARTMENT UPDATE	Julie Burrell, Economic Development Director
Economic Development updates include: <ul style="list-style-type: none"> • Coordinated and attended the Right Place regional partner meeting. • Made business case for MEDC support, received commitment for letter of intent to support for approximately \$230,000 towards project. • Received a \$1,000 investment commitment from Choice One Bank. 	
DEPARTMENT UPDATE	IT Department
IT updates included: <ul style="list-style-type: none"> • Closed 201 tickets. • Setup and issued 4 new tablets for the Sheriff's Department. • Assisted vendors with Jail Door Control issues. 	
DEPARTMENT UPDATE	Equalization
<ul style="list-style-type: none"> • None. 	
DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> • The Board of Public Works voted to use Republic Services for the Household Hazardous Waste Event at their March 4th meeting. The company that was used previously was no longer able to do it on Saturdays. Presented the board with a cost information sheet. 	
ADMINISTRATOR REPORT	Administrator Christopher Wren
<ul style="list-style-type: none"> • The door and window replacement project at the Jail is going well and is ahead of schedule. 	
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	24-089
Motion by Mike Kruihoff, second by Ken DeLaat, to adjourn the meeting at 11:12 a.m. Ayes – Ken DeLaat, Mike Kruihoff, Charles Trapp. Nays - none. Motion carried.	
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Charles Trapp, Committee Chair
DATE	April 3, 2024