



# Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

February 7, 2024

10:00 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:35 a.m.
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MEMBERS PRESENT	Ken DeLaat, Mike Kruithoff, Charles Trapp
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AGENDA - MOTION NUMBER	24-052
Motion by Mike Kruithoff, second by Ken DeLaat, to approve the agenda of February 7, 2024. Ayes – Ken DeLaat, Mike Kruithoff, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	24-053
Motion by Ken DeLaat, second by Mike Kruithoff, to approve the Physical & Economic Development Committee meeting minutes of January 3, 2024. Ayes – Ken DeLaat, Mike Kruithoff, Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Julie Burrell, Economic Development Director
Economic Development updates include: <ul style="list-style-type: none"> <li>Submitted City of Fremont Industrial Park sites for MEDC site search Project Goldeneye.</li> <li>Convened multiple meetings to clarify resources to support housing project Ember.</li> <li>Joined state-wide rural advocacy meeting.</li> </ul>	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
Maintenance updates included: <ul style="list-style-type: none"> <li>Road Commission assisted in removing snow piles from parking lots.</li> <li>Un-clogged drain at the animal shelter.</li> <li>Replaced circulating pump on a boiler at the Health Department.</li> </ul>	

DEPARTMENT UPDATE	Equalization
<ul style="list-style-type: none"> <li>Administrator Wren met with Equalization staff and the changes are going well in the Department.</li> </ul>	

DEPARTMENT UPDATE	IT Department
IT updates included: <ul style="list-style-type: none"> <li>Closed 134 tickets.</li> <li>Updated all Parks PCs to Windows 11.</li> <li>Updated passwords on all security cameras.</li> </ul>	

MOTION NUMBER	24-054
Motion by Ken DeLaat, second by Mike Kruithoff, to recommend the Finance Committee approve the FY 2024 Recycling Services Grant Application to the Fremont Area Community Foundation, and authorize the Board of Public Works Chairman or designee to submit the application electronically. Ayes – Ken DeLaat, Mike Kruithoff, Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
	<ul style="list-style-type: none"> <li>Working to find a different Hazardous Waste contractor that will be available on Saturdays. Have had a couple respond and have asked for applicants to provide references.</li> </ul>
MOTION NUMBER	24-055
	Motion by Mike Kruihoff, second by Ken DeLaat, to recommend the Finance Committee approve the amended lease agreement with Consumer's Energy to include a new marina property and trailhead on Hardy Pond and authorize the Board Chairman to sign any and all necessary documents. Ayes – Ken DeLaat, Mike Kruihoff, Charles Trapp. Nays - none. Motion carried.
DEPARTMENT UPDATE	Nick Smith, Parks Director
	<ul style="list-style-type: none"> <li><b>Dragon Trail</b> – Contractors started working on the final leg of the trail until the weather turned. Waiting till spring to continue work. Still on track for an August 2024 completion date.</li> <li><b>ADA Parking Project</b> – All the concrete, signs, and parking bumpers are installed. Edge construction did an excellent job.</li> <li><b>White Cloud Wi-Fi</b> – The fiber has been installed in the building and will be fully installed on Monday February 12<sup>th</sup>.</li> </ul>
PRESENTATION	Andrew Stafford, City of White Cloud Community Development
	<ul style="list-style-type: none"> <li>Discussed working collaboratively with the County on Wayfinding signs. The grant application for this project is due on March 1<sup>st</sup>. These would be signs for the City of White Cloud and the Newaygo County Campus.</li> </ul>
ADMINISTRATOR REPORT	Administrator Christopher Wren
	<ul style="list-style-type: none"> <li>Recently conducted a walkthrough of the Courthouse with potential bidders for the Courthouse renovations project. Also conducted a walkthrough for the HVAC project and there was a large turnout for both.</li> </ul>
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	24-056
	Motion by Mike Kruihoff, second by Ken DeLaat, to adjourn the meeting at 10:22 a.m. Ayes – Ken DeLaat, Mike Kruihoff, Charles Trapp. Nays - none. Motion carried.
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Charles Trapp, Committee Chair
DATE	March 6, 2024