



Newaygo County Board of Commissioners Finance Committee

MINUTES

February 7, 2024

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Ken DeLaat, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner James Maike.
COMMISSIONERS PRESENT	Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat <i>Note – Commissioner Brenda Bird was also in attendance.</i>
AGENDA - MOTION NUMBER	24-038
Motion by Charles Trapp, second by Paul Mellema, to approve the agenda for February 7, 2024. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
PUBLIC COMMENT	April Storms, White Cloud City Manager
<ul style="list-style-type: none">Discussed the upcoming motion regarding the Sheriff's Storage Facility. Spoke with Administrator Wren 8 months ago regarding this project. The city has no concerns regarding this project.	
MINUTES - MOTION NUMBER	24-039
Motion by Charles Trapp, second by Bryan Kolk, to approve the minutes from the January 17, 2024, regular Finance Committee meeting. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
UNFINISHED BUSINESS	Sheriff's Storage Facility – Contract Approval
MOTION NUMBER	24-025-1
Motion by Bryan Kolk, second by Charles Trapp, to accept the proposal submitted by CLD Construction to complete work as detailed in the Sheriff's Storage Facility Project Scope of Work at a cost no to exceed \$593,000.00, and authorize the Sheriff to sign any and all necessary documents; money to come from ARPA 17 Sheriff's Storage Facility Project. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	24-040
Motion by James Maike, second by Bryan Kolk, to approve the Semi-Monthly Detail Analysis, dated February 7, 2024, for a total amount of \$375,800.78. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	24-041
Motion by Bryan Kolk, second by Charles Trapp, to appropriate an amount not to exceed \$35,000.00 for the Prosecuting Attorney Office Upgrades Project: money to come from the allocated amount for this project using Coronavirus State and Local Fiscal Recovery funds (SLFRF). Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	24-042
Motion by Charles Trapp, second by Paul Mellema, to appropriate an amount not to exceed \$35,000.00 for the Drain Commission Office Upgrades Project; money to come from the allocated amount for this project using Coronavirus State and Local Fiscal Recovery funds (SLFRF). Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	24-043
Motion by Paul Mellema, second by Charles Trapp, to approve <u>Resolution #02-002-24</u> regarding the Brooks Lake Level and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	24-044
Motion by Bryan Kolk, second by Paul Mellema, to approve <u>Resolution #02-003-24</u> regarding the Fremont Lake Level and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	24-045
Motion by Charles Trapp, second by James Maike, to approve <u>Resolution #02-004-24</u> regarding the Hess Lake Level and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	24-046
Motion by Bryan Kolk, second by Charles Trapp, to approve <u>Resolution #02-005-24</u> regarding the Newaygo Lakes Lake Level and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	24-047
Motion by James Maike, second by Paul Mellema, to approve <u>Resolution #02-006-24</u> regarding the Robinson Lake Level and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	24-048
Motion by James Maike, second by Bryan Kolk, to approve <u>Resolution #02-007-24</u> regarding the Ryerson Lake Level and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	24-049
Motion by Paul Mellema, second by Charles Trapp, to approve <u>Resolution #02-008-24</u> regarding the Sand Lake Level and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	24-050
Motion by Bryan Kolk, second by Charles Trapp, to approve payment to the Mid-State Health Network (MSHN) of the P.A. 2 of 1986 "Liquor Tax" Funds in the total amount of \$9,130.40 from the General Fund – Substance Abuse – Health Services – Substance Abuse. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
COMMITTEE REPORTS	Health Education & Human Services
MOTION NUMBER	24-036-1
Motion by James Maike, second by Charles Trapp, to approve the Commission on Aging's contract with the Michigan Public Transit Association for Rural Transit Assistance Program funds for the period of October 1, 2023, to September 30, 2026, and authorize the Board Chair or Commission on Aging Director to sign any and all necessary documents. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
ADMINISTRATOR'S REPORT	Administrator Christopher Wren
<ul style="list-style-type: none"> • The Material Management Plan that the Board passed, Muskegon County has withdrawn. Looking into how that will affect the plan. • Working with the Sheriff's Department with their Medical contract. • Working with the FACF on the housing partnership project and it is going very well. • Working with April Storms and the City of White Cloud on property development for the City. 	
PUBLIC COMMENT	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> • Received \$21,000 for a tire grant from EGLE. • There is a drug treatment center at Pine Medical. This is a huge asset to the area and is pleased that Pine Medical can offer this service. 	
PUBLIC COMMENT	Gary Anderson, Newaygo County GOP
<ul style="list-style-type: none"> • February 15th is the Call to Convention at Fremont High School. • March 2nd is the District meeting in Lansing. 	
MISCELLANEOUS	James Maike, Commissioner
<ul style="list-style-type: none"> • Attended the Northern Michigan Counties meeting. MAC reported and forwarded that communication to the Commissioners. Wall plaques were passed out to all the Counties. 	
MISCELLANEOUS	Bryan Kolk, Commissioner
<ul style="list-style-type: none"> • Attended the City of Fremont Board meeting and they are currently working on three building projects. Also, working on the addition of a Splash Pad in Veterans Memorial Park. 	
MISCELLANEOUS	Paul Mellema, Commissioner
<ul style="list-style-type: none"> • Attended the Troy Township meeting and they are discussing contacting the Road Commission regarding paving roads, and sand on the roads. 	
ADJOURNMENT	24-051
Motion by Charles Trapp, second by Bryan Kolk, to adjourn the meeting at 10:23 a.m. Ayes – Paul Mellema, Charles Trapp, James Maike, Bryan Kolk, Ken DeLaat. Nays – none. Motion carried.	
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Ken DeLaat, Committee Chair
DATE CERTIFIED	February 21, 2024