



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

January 3, 2024

10:00 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:02 a.m.
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MEMBERS PRESENT	Ken DeLaat, Mike Kruihoff, Charles Trapp
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AGENDA - MOTION NUMBER	24-011
Motion by Mike Kruihoff, second by Ken DeLaat, to approve the agenda of January 3, 2024. Ayes – Ken DeLaat, Mike Kruihoff, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	24-012
Motion by Ken DeLaat, second by Mike Kruihoff, to approve the Physical & Economic Development Committee meeting minutes of December 6, 2023. Ayes – Ken DeLaat, Mike Kruihoff, Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> Not in attendance. 	

DEPARTMENT UPDATE	Julie Burrell, Economic Development Director
Economic Development updates include:	
<ul style="list-style-type: none"> Retention visits with JBS Machining, Great Lakes Bee Company, and HarbisonWalker International. Met with Everett Township Trustee regarding housing resources. Attended the Sustainable Built Environment final presentation in the City of White Cloud. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
Maintenance updates included:	
<ul style="list-style-type: none"> Replaced sink faucet motors on three cells. Assembled and placed new exterior benches at COA. Replaced lights in cells on the A and D floors. 	

DEPARTMENT UPDATE	Nick Smith, Parks Director
<ul style="list-style-type: none"> Dragon Trail – The BOC approved the change order so the contractor will soon order the stone and bridges. ADA Parking Project – All the concrete, signs and parking bumpers are installed. Edge Construction did an excellent job. 2024 Electrical Upgrades – Plan to upgrade 21 sites at Sandy Beach and 10 sites at Diamond Lake to 50-amp service. 	

DEPARTMENT UPDATE	IT Department
IT updates included:	
<ul style="list-style-type: none"> Closed 121 tickets. Assisted vendor with new District Court Copier. Began working with local PDs to integrate their cars GPS into our systems. 	

DEPARTMENT UPDATE	Equalization
	<ul style="list-style-type: none"> Not in attendance.
ADMINISTRATOR REPORT	Administrator Christopher Wren
	<ul style="list-style-type: none"> The Sheriff Storage building project has been bid out and 15 bids have been received. The HVAC and Courthouse projects are out for bids.
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	24-013
	Motion by Mike Kruithoff, second by Ken DeLaat, to adjourn the meeting at 10:20 a.m. Ayes – Ken DeLaat, Mike Kruithoff, Charles Trapp. Nays - none. Motion carried.
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Charles Trapp, Committee Chair
DATE	February 7, 2024