



Newaygo County Board of Commissioners

Public Safety/Judicial Committee

MINUTES

January 10, 2024

10:00 A.M.

CALL TO ORDER	Meeting called to order by Commissioner Paul Mellema, Chair, at 10:00 a.m.
MEMBERS PRESENT	Bryan Kolk, Charles Trapp, Paul Mellema
AGENDA - MOTION NO.	24-017
Motion by Bryan Kolk, second by Charles Trapp, to approve the Agenda of January 10, 2024. Ayes – Bryan Kolk, Charles Trapp, Paul Mellema. Nays – none. Motion carried.	
PUBLIC COMMENT	None
MINUTES – MOTION NO.	24-018
Motion by Charles Trapp, second by Bryan Kolk, to approve the Public Safety/Judicial Committee meeting minutes of December 13, 2023. Ayes – Bryan Kolk, Charles Trapp, Paul Mellema. Nays – none. Motion carried.	
DEPARTMENT UPDATE	Worth Stay, Prosecuting Attorney
<ul style="list-style-type: none"> Not in attendance. 	
DEPARTMENT UPDATE	Robert Mendham, Sheriff
<p>The following updates were reported by Robert Mendham, Sheriff:</p> <ul style="list-style-type: none"> The Jail is currently working on a maintenance list of things that need repaired. With the amount of Narcan that’s been used, the Sheriff’s office has equipped vehicles for deputies should they come in contact. 	
DEPARTMENT UPDATE	Karen Moore, Indigent Defense Assigned Counsel Administrator
<ul style="list-style-type: none"> This month the reports are due to the MIDC. All will be completed as requested. 	
DEPARTMENT UPDATE	Phil Smalligan, Central Dispatch
<p>The following updates were reported:</p> <ul style="list-style-type: none"> Training – Joel is entering the shadow phase of training this week. He should have everything completed by mid-January and then will join the night rotation. Department Update – Discovered during annual routine 9-1-1 phone check that only 4 calls can be received at a time as opposed to 6 that should be received. Meeting with vendors to get this situation resolved. Statistics – Recorded 2,360 more calls for service in 2023 than 2022. 	
DEPARTMENT UPDATE	Wendy Jarvis, Trial Courts Administrator
<ul style="list-style-type: none"> Not in attendance. 	

DEPARTMENT UPDATE	Abby Watkins, Emergency Services Director
The following updates were reported by written report:	
<ul style="list-style-type: none"> • Emergency Shelter Standard Operating Procedures – A shelter workgroup has been established with representatives from MDHHS, COA, CMH, and NCES. The workgroup will be meeting on January 16, 2024, to review draft SOPs for local shelter operations. • Safe Schools Collaborative Meeting – Newaygo County Safe Schools Collaborative was created in 2018 to continually improve school safety through a variety of collaborative planning, training, exercise, and equipment efforts between schools and public safety agencies. 	
ADMINISTRATOR REPORT	Administrator Christopher Wren
<ul style="list-style-type: none"> • Will be interviewing an internal candidate for Central Dispatch Director with EMS Director Watkins and Sheriff Mendham. 	
MISCELLANEOUS	None
PUBLIC COMMENT	Karen Moore, Indigent Defense Assigned Counsel Administrator
<ul style="list-style-type: none"> • Would like to thank the County for the card and thoughts during the passing of her mother. 	
ADJOURNMENT	24-019
Motion by Charles Trapp, second by Bryan Kolk, to adjourn the meeting at 10:35 a.m. Ayes – Bryan Kolk, Charles Trapp, Paul Mellema. Nays – none. Motion carried.	
COUNTY CLERK CERTIFICATION	Jason VanderStelt, County Clerk
CHAIRPERSON CERTIFICATION	Paul Mellema, Committee Chair
DATE	February 14, 2024