



# Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

July 6, 2022

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:30 a.m.
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MEMBERS PRESENT	Mike Kruihoff, Ken DeLaat, Charles Trapp
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AGENDA - MOTION NUMBER	22-259
Motion by Mike Kruihoff, second by Ken DeLaat, to approve the Agenda of July 6, 2022. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	22-260
Motion by Ken DeLaat, second by Mike Kruihoff, to approve the Physical & Economic Development Committee Meeting Minutes of June 1, 2022. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

MOTION NUMBER	22-261
Motion by Mike Kruihoff, second by Ken DeLaat, to recommend to the Finance Committee to approve the 2022 Interlocal Agreements between Newaygo County Road Commission, Newaygo County Regional Education Association, White Cloud/Sherman Utilities Authority, and the Newaygo County Drain Commissioner, and authorize the Drain Commissioner to sign any and all of the necessary documents. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Julie Burrell, Economic Development Director
Economic Development Updates include: <ul style="list-style-type: none"> <li>• 11 open projects for Business Retention/Expansion, 3 open projects for Business Attraction, and 1 open project for Community Development/Special Projects.</li> <li>• Retention visits with Magna Mirrors and Quality Finishing Systems.</li> <li>• Facilitated MEDC meetings to discuss incentive options for Project Rhino Flour and Project Freehold.</li> </ul>	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
Maintenance updates included: <ul style="list-style-type: none"> <li>• Preventative maintenance inspections by Hurst Mechanical and Elevator services.</li> <li>• Switched out faucet in control room and repaired shower in Max 8 cell.</li> <li>• Two phases of parking lot project have been completed.</li> </ul>	

DEPARTMENT UPDATE	Nick Smith, Parks Director
Parks updates included: <ul style="list-style-type: none"> <li>• <b>Reservations</b> – Seeing cancellations over the last month. Most attribute to gas prices. New reservations are coming in at a good pace.</li> <li>• <b>Seasonal Employment</b> – Currently fully staffed.</li> <li>• <b>Parks Operations Supervisor</b> – Mike is almost halfway through training and is working one week in each of the Parks to get to know the properties and staff.</li> </ul>	

DEPARTMENT UPDATE	Joann Hunt, Equalization Director
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Equalization updates include:

- Tax bills have been prepared, processed, and sent to KCI for printing and mailing on June 30.
- Equalization has sent out the preliminary Residential Sales Studies for all units that have enough residential sales.
- New staff member Sharon Woirol has filled the vacant Clerk II position beginning June 28<sup>th</sup>.

<b>DEPARTMENT UPDATE</b>	Information Technology
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IT updates included:

- Closed 163 tickets.
- Replaced several PC's.
- Worked through several Sheriff Modems and Car Hardware updates.

<b>NEW BUSINESS</b>	Information Sheet Property Easement
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- Discussed nonexclusive easement across parcel number 62-23-04-300-002 for the purpose of providing access to parcel number 62-23-04-300-044. Brought forward today for permission to bring directly to Finance once State approval has been granted.

<b>ADMINISTRATOR REPORT</b>	Christopher Wren, County Administrator
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- Nothing to report.

<b>PUBLIC COMMENT</b>	None
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<b>MISCELLANEOUS</b>	None
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<b>ADJOURN – MOTION NUMBER</b>	22-262
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Motion by Ken DeLaat, second by Mike Kruihoff, to adjourn the meeting at 11:10 a.m. Ayes – Mike Kruihoff, Ken DeLaat Charles Trapp. Nays - none. Motion carried.

<b>COUNTY CLERK CERTIFICATION</b>	
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<b>CHAIRPERSON CERTIFICATION</b>	
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<b>DATE</b>	August 2, 2022
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