



Newaygo County Board of Commissioners

Finance Committee

MINUTES

June 15, 2022

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Ken DeLaat, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner Charles Trapp.
COMMISSIONERS PRESENT	Charles Trapp, Burt Cooper , James Maike, Ken DeLaat.
COMMISSIONERS ABSENT	Bryan Kolk (excused)
AGENDA - MOTION NUMBER	22-234
Motion by Charles Trapp, second by Burt Cooper, to approve the agenda for June 15, 2022. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.	
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	22-235
Motion by James Maike, second by Charles Trapp, to approve the minutes from the June 1, 2022, regular Finance Committee meeting. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.	
MOTION NUMBER	22-236
Motion by Charles Trapp, second by James Maike, to approve the Semi-Monthly Detail Analysis, dated June 15, 2022, for a total amount of \$648,948.97. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.	
MOTION NUMBER	22-237
Motion by James Maike, second by Charles Trapp, to ratify the May 2022 Monthly Check Register in the amount of \$7,559,547.30. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.	
MOTION NUMBER	22-238
Motion by Burt Cooper, second by James Maike, to approve the Newaygo County Budget Report for the month of May 2022 with Budget Amendments and Transfers as presented. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.	
MOTION NUMBER	22-239
Motion by Charles Trapp, second by James Maike, to renew Newaygo County’s Annual Membership Dues in the amount of \$505.00 to the Michigan Townships Association (MTA) for July 1, 2022 through June 30, 2023, to be paid from Board of Commissioners-Subscriptions & Dues Fund. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.	

MOTION NUMBER	22-240
<p>Motion by Burt Cooper, second by Charles Trapp, to accept the MMRMA Risk Avoidance Program (RAP) Newaygo County Active Shooter and Hostile Event Response Project Grant award in the amount of \$1,813.00, and authorize the County Administrator and Emergency Services Director to sign any and all necessary documents. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.</p>	

MOTION NUMBER	22-241
<p>Motion by Burt Cooper, second by Charles Trapp, to approve the Letter of Understanding by and between the Newaygo County Board of Commissioners and the Sheriff of Newaygo County and the Police Officers Association of Michigan (Deputies) designating overtime worked on contracted services or on approved grant funded programs as overtime only with no option to earn compensatory time. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.</p>	

COMMITTEE REPORTS	Physical & Economic Development
MOTION NUMBER	22-217-1
<p>Motion by Charles Trapp, second by James Maike, to approve the agreement for appraisal services between Assessing Solutions and Newaygo County for the period of July 1, 2022 through December 31, 2024, and authorize the Board Chairman and County Administrator to sign any and all of the necessary documents. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.</p>	

MOTION NUMBER	22-218-1
<p>Motion by Charles Trapp, second by James Maike, to approve the FY 2022 Rural Electronics Recycling Grant application and authorize the Board of Public Works Chair to sign any and all necessary documents. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.</p>	

MOTION NUMBER	22-219-1
<p>Motion by Charles Trapp, second by Burt Cooper, to approve the agreement with American Classic Dumpster Services, LLC, effective July 1, 2022, and continue on a month to month basis for Single Stream Recycling pickup and hauling, and authorize the Board of Commissioners Chairman and County Administrator to sign any and all of the necessary documents. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.</p>	

MOTION NUMBER	22-220-1
<p>Motion by Charles Trapp, second by Burt Cooper, to approve the two-year lease with NCRESA to house the Michigan State University Extension Office (MSUE) and authorize the County Administrator to sign any and all necessary documents. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.</p>	

MOTION NUMBER	22-221-1
<p>Motion by Charles Trapp, second by James Maike, to approve the Retainer Agreement with Abilita for 36 months in the amount of \$24,480.00 to review and recommend changes to Newaygo County's telecommunications systems; and authorize the Board Chair to sign any and all necessary</p>	

documents. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.

COMMITTEE REPORTS	Public Safety/Judicial
MOTION NUMBER	22-231-1
Motion by Burt Cooper, second by Charles Trapp, to approve the creation of a full-time School Resource Officer Position (#3010050) and amend the Sheriff's Manning Table accordingly. This position will be funded by a contribution from NCRESA/Mental Health along with a portion of the County's settlement proceeds from the National Opioids litigation. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.	

ADMINISTRATOR'S REPORT	Administrator Christopher Wren
<ul style="list-style-type: none">• The budget process has started and will continue through June and July.• Will be bringing a mileage reimbursement motion to the board. IRS has increased the reimbursement started July 1st.• The Juneteenth holiday is still an issue around Michigan. Judge Drake has issued an order that employees will not report to work. Will continue speaking with SCAO regarding this.	

PUBLIC COMMENT	Dale Twing, Drain Commissioner
<ul style="list-style-type: none">• As a member of the NCRESA Board wanted to state what a great job the new superintendent, Blake Prewitt is doing. There are many issues in the schools that need to be addressed. The NCRESA Board is trying to assist with some of these.	

PUBLIC COMMENT	Chad Palmiter, Undersheriff
<ul style="list-style-type: none">• 416 Traffic Enforcement Funding has passed the House and is moving forward.	

PUBLIC COMMENT	Chuck Christenson, White Cloud Resident
<ul style="list-style-type: none">• Requested that the parking lot paving equipment be moved before the weekend for White Cloud residents.	

MISCELLANEOUS	Commissioner James Maike
<ul style="list-style-type: none">• Thinks that the Building and Grounds are looking good, and thanks to everyone involved.	

MISCELLANEOUS	Commissioner Burt Cooper
<ul style="list-style-type: none">• Stay hydrated and try to stay inside.	

MISCELLANEOUS	Commissioner Charles Trapp
<ul style="list-style-type: none">• Tire Clean-Up to be held on Saturday. Looking for volunteers to assist.	

ADJOURNMENT	22-242
Motion by James Maike, second by Burt Cooper, to adjourn the meeting at 10:21 a.m. Ayes – Burt Cooper, Charles Trapp, James Maike, Ken DeLaat. Nays – none. Absent – Bryan Kolk. Motion carried.	

COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	July 6, 2022