



# Newaygo County Board of Commissioners

Public Safety/Judicial Committee

MINUTES

April 13, 2022

10:30 A.M.

CALL TO ORDER	Meeting called to order by Commissioner Burt Cooper, Chair, at 10:44 a.m.
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MEMBERS PRESENT	Charles Trapp, Bryan Kolk, Burt Cooper
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AGENDA - MOTION NO.	22-141
Motion by Bryan Kolk, second by Charles Trapp, to approve the Agenda of April 13, 2022. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NO.	22-142
Motion by Charles Trapp, second by Bryan Kolk, to approve the Public Safety/Judicial Committee Meeting Minutes of March 9, 2022. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

MOTION NUMBER	22-143
Motion by Bryan Kolk, second by Charles Trapp, to recommend to the Finance Committee to approve the Independent Contractor Agreement between Newaygo County and Indigent Defense Consultants’ Managed Assigned Counsel Administrator Karen Moore from October 1, 2022, through September 30,2025, and authorize the County Administrator to sign any and all necessary documents. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

DEPARTMENT UPDATE	Karen Moore, Indigent Defense Administrator
The following updates were reported by Karen Moore.	
<ul style="list-style-type: none"> <li>• The Quarterly Grant Report is due soon and is currently being worked on. Thank you for approving the Independent Contractor agreement.</li> <li>• Newaygo County is lucky to have Administrator Wren who does an excellent job.</li> </ul>	

DEPARTMENT UPDATE	Wendy Jarvis, Trial Courts Administrator
The following updates were reported by Wendy Jarvis.	
<ul style="list-style-type: none"> <li>• Preparing for July 1<sup>st</sup> court realignment. Currently working on changing information from Oceana County to Lake County. Awaiting word on a proposal for each County to have a Chief Judge.</li> <li>• Currently two open positions at the Courts for Magistrate and Business Administrator for Friend of the Court as Chris Gooding is retiring.</li> </ul>	

DEPARTMENT UPDATE	Abby Watkins, Emergency Services Director
The following updates were reported by Abby Watkins.	
<ul style="list-style-type: none"> <li>• <b>Reunification Training at Resonate Church in Newaygo</b> – On March 23<sup>rd</sup> a Reunification Training was held at Resonate Church. This is one of the pre- designated off-site reunification locations for Newaygo Public Schools.</li> </ul>	

- **Statewide Tornado Drill** – On March 23<sup>rd</sup> there was also a Tornado Drill held on the Newaygo County Campus, in conjunction with the Statewide Tornado Drill, which went well other than a few minor radio issues that have since been resolved.

DEPARTMENT UPDATE	Worth Stay, Prosecuting Attorney
	<ul style="list-style-type: none"> <li>• Not in Attendance.</li> </ul>

DEPARTMENT UPDATE	Robert Mendham, Sheriff
	<p>The following updates were reported by Robert Mendham, Sheriff.</p> <ul style="list-style-type: none"> <li>• Captain Borgman wanted to pass on information that kitchen equipment will be purchased shortly. Currently supplying 900 meals a day.</li> <li>• There have been several stolen vehicles in the County this year.</li> <li>• The Undersheriff is in Massachusetts receiving training on the Bearcat which should arrive on Saturday.</li> </ul>

DEPARTMENT UPDATE	Phil Smalligan, Central Dispatch
	<p>The following updates were reported:</p> <ul style="list-style-type: none"> <li>• <b>Staffing</b> – Said goodbye to McKenna Schafer on March 10<sup>th</sup> as she moved across the state to the Alpena area. Currently have 8 full-time and 3 part-time dispatchers.</li> <li>• <b>Training</b> – Training continues daily with our two newest employees both are on track to have the in-house training completed at the end of April.</li> <li>• <b>Statistics</b> – The first quarter of 2022 is following the trends of 2021 with calls staying about the same. The busiest time in dispatch continues to be between 4pm and 7pm.</li> </ul>

ADMINISTRATOR REPORT	Christopher Wren, Newaygo County Administrator
	<ul style="list-style-type: none"> <li>• Recently met with the Union, Phil Smalligan, Dispatch and Jodie McGarry, Human Resources regarding supervisory positions and leaving them in the current bargaining unit.</li> </ul>

MISCELLANEOUS	None
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PUBLIC COMMENT	None
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ADJOURNMENT	22-144
	Motion by Charles Trapp, second by Bryan Kolk, to adjourn the meeting at 11:24 p.m. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.

COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE	May 11, 2022