



# Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

March 2, 2022

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:31 a.m.
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MEMBERS PRESENT	Mike Kruithoff, Ken DeLaat, Charles Trapp
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AGENDA - MOTION NUMBER	22-094
Motion by Ken DeLaat, second by Mike Kruithoff, to approve the Agenda of March 2, 2022. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	22-095
Motion by Mike Kruithoff, second by Ken DeLaat, to approve the Physical & Economic Development Committee Meeting Minutes of February 2, 2022. Ayes – Mike Kruithoff, Ken DeLaat Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> <li>Working with Administrator Wren, Julie Burrell of the Right Place, and others regarding recycling. More to follow regarding potential public/private recycling partnership.</li> </ul>	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
<p>Maintenance updates included:</p> <ul style="list-style-type: none"> <li>Fixed the sound board in the polycom room and ran cable for televisions.</li> <li>Replaced parking lot lights, office and hall lights as well as power receptacle in Administration.</li> <li>Continued snow and ice removal in parking lots and side walks</li> </ul>	

DEPARTMENT UPDATE	Information Technology
<p>IT updates included:</p> <ul style="list-style-type: none"> <li>Closed 126 tickets.</li> <li>Replaced several PC's.</li> <li>Started process of working with vendor on the security audit for the Friend of the Court and Prosecuting Attorney</li> </ul>	

DEPARTMENT UPDATE	Julie Burrell, Economic Development Director
<p>Economic Development Updates include:</p> <ul style="list-style-type: none"> <li>Met with House of Whole (Pitch North 2<sup>nd</sup> Place) to discuss growth and next steps.</li> <li>Assisted with outreach for NCRESA Career Tech Job Fair.</li> <li>Assisted with identification of mechanical contractor for expansion project for 'Project Recycle'.</li> </ul>	

DEPARTMENT UPDATE	Nick Smith, Parks Director
<p>Parks updates included:</p> <ul style="list-style-type: none"> <li><b>Reservations</b> – Reservations continue to move along very strongly. Started to get more inquiries regarding seasonal campsites at White Cloud.</li> </ul>	

- **Seasonal Employment** – Struggling to fill the last Park Manager Position and a few Park Attendant positions.
- **White Cloud Lease** – Finished the legal review and sent the final draft to the City of White Cloud. White Cloud City Council will be reviewing this on March 1<sup>st</sup>.

<b>MOTION NUMBER</b>	22-096
Motion by Mike Kruihoff, second by Ken DeLaat, to recommend to the Finance Committee the Assessor Services Agreement between the City of Grant and Newaygo County for the term of April 1, 2022 through March 31, 2026, and authorize the County Administrator, Board Chairman and County Clerk to sign any and all of the necessary documents. Ayes – Mike Kruihoff, Ken DeLaat Charles Trapp. Nays - none. Motion carried.	

<b>DEPARTMENT UPDATE</b>	Joann Hunt, Equalization Director
The following updates were reported by Joann Hunt: <ul style="list-style-type: none"> <li>• Assessment notices for real property were mailed out Friday, February 18<sup>th</sup> for the City of Fremont and Friday, February 25<sup>th</sup> for all other cities and townships that Equalization services.</li> <li>• Conducting an organizational meeting for the City of Fremont on Tuesday March 1<sup>st</sup>.</li> <li>• Equalization hosted March Board of Review training on Tuesday, February 22<sup>nd</sup> in the Board of Commissioners’ Room.</li> </ul>	

<b>NEW BUSINES MOTION NO</b>	22-097
Motion by Ken DeLaat, second by Mike Kruihoff, to recommend to the Finance Committee to execute the new license agreement for Michigan’s Dragon at Hardy Dam with Consumer’s Energy, and authorize the Board Chairman to sign any and all necessary documents. Ayes – Mike Kruihoff, Ken DeLaat Charles Trapp. Nays - none. Motion carried.	

<b>NEW BUSINES MOTION NO</b>	22-098
Motion by Mike Kruihoff, second by Ken DeLaat, to recommend to the Finance Committee to amend the Dragon Trail Prime Professional Contract with Spicer Group LLC from \$100,380.00 to a not to exceed the amount of \$180,960.00, and authorize the Board Chair to sign any and all necessary documents. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

<b>ADMINISTRATOR REPORT</b>	Christopher Wren, County Administrator
<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	

<b>PUBLIC COMMENT</b>	None
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<b>MISCELLANEOUS</b>	None
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<b>ADJOURN – MOTION NUMBER</b>	22-099
Motion by Ken DeLaat, second by Mike Kruihoff, to adjourn the meeting at 11:04 a.m. Ayes – Mike Kruihoff, Ken DeLaat Charles Trapp. Nays - none. Motion carried.	

<b>COUNTY CLERK CERTIFICATION</b>	
<b>CHAIRPERSON CERTIFICATION</b>	
<b>DATE</b>	April 6, 2022

