



Newaygo County Board of Commissioners

Finance Committee

MINUTES

March 16, 2022

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Ken DeLaat, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner Bryan Kolk.
COMMISSIONERS PRESENT	James Maike, Bryan Kolk, Charles Trapp, Ken DeLaat, Burt Cooper.
AGENDA - MOTION NUMBER	22-110
	Motion by Bryan Kolk, second by Charles Trapp, to approve the agenda for March 16, 2022. Ayes – James Maike, Bryan Kolk, Charles Trapp, Ken DeLaat, Burt Cooper. Nays – none. Motion carried.
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	22-111
	Motion by Charles Trapp, second by Bryan Kolk, to approve the minutes from the March 2, 2022 regular Finance Committee meeting. Ayes – James Maike, Bryan Kolk, Charles Trapp, Ken DeLaat, Burt Cooper. Nays – none. Motion carried.
MOTION NUMBER	22-112
	Motion by James Maike, second by Bryan Kolk, to approve the Semi-Monthly Detail Analysis, dated March 16, 2022, for a total amount of \$418,742.39. Ayes – James Maike, Bryan Kolk, Charles Trapp, Ken DeLaat, Burt Cooper. Nays – none. Motion carried.
MOTION NUMBER	22-113
	Motion by Charles Trapp, second by Bryan Kolk, to ratify the February 2022 Monthly Check Register in the amount of \$2,504,874.98. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	22-114
	Motion by Bryan Kolk, second by Burt Cooper, to approve the Newaygo County Budget Report for the month of February 2022 with Budget Amendments and Transfers as presented. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	22-115
	Motion by Charles Trapp, second by James Maike, to accept the DTE Energy Foundation/St. Clair Community Foundation grant award for \$3,000 and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	22-116
	Motion by James Maike, second by Charles Trapp, to approve increasing the Veterans Benefits Counselor position (Position #6810003 – Pay Grade 5) from part-time to full-time effective March 24, 2022, and amend the Veterans Affairs Manning Table accordingly. This position is contingent

upon the Michigan Veterans Affairs Agency (MVAA) grant funding. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 22-117

Motion by Bryan Kolk, second by James Maike, to approve the creation of a full-time, unclassified Parks Operation Supervisor position (Position #7510006) at a Pay Grade 6 effective March 24, 2022, and amend the Parks Manning Table accordingly. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 22-118

Motion by Burt Cooper, second by Charles Trapp, to approve a contract with Spectrum LLC to construct Michigan's Dragon at Hardy Dam for an amount not to exceed \$670,000.00 and authorize the Board Chairman to sign all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 22-119

Motion by Charles Trapp, second by Burt Cooper, to approve the 25-year lease of White Cloud County Park and authorize the Board Chairman to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

COMMITTEE REPORTS Physical & Economic Development

MOTION NUMBER 22-096-1

Motion by Charles Trapp, second by Burt Cooper, to approve the Assessor Services Agreement between the City of Grant and Newaygo County for the term of April 1, 2022 through March 31, 2026, and authorize the County Administrator, Board Chairman and County Clerk to sign any and all of the necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 22-097-1

Motion by Charles Trapp, second by Bryan Kolk, to execute the new license agreement for Michigan's Dragon at Hardy Dam with Consumer's Energy, and authorize the Board Chairman to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 22-098-1

Motion by Charles Trapp, second by Burt Cooper, to amend the Dragon Trail Prime Professional Contract with Spicer Group LLC from \$100,380.00 to a not to exceed the amount of \$180,960.00, and authorize the Board Chair to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

COMMITTEE REPORTS Public Safety/Judicial

MOTION NUMBER 22-107-1

Motion by Burt Cooper, second by Bryan Kolk, to approve the Newaygo County Campus Emergency Plan 2022 Edition and Flip Guide, rescind all prior editions of the Newaygo County Emergency Plan and Flip Guide; and authorize the Board Chair to sign any and all of the necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER	22-108-1
Motion by Burt Cooper, second by Charles Trapp, to approve the MMRMA Risk Avoidance Program (RAP) Newaygo County Active Shooter and Hostile Event Response Project Grant Application; and authorize the Emergency Services Director and Newaygo County Administrator to sign any and all of the necessary documentation and submit the application electronically. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
ADMINISTRATOR'S REPORT	Administrator Christopher Wren
<ul style="list-style-type: none"> • Next week's BOC Meeting is Thursday March 24th. • Plans to present the audit at the March 24th, 2022 Board Meeting. • Currently meeting with consultants regarding "Wage Study". 	
PUBLIC COMMENT	Julie Burrell, The Right Place
<ul style="list-style-type: none"> • Hosting a developer luncheon on Friday regarding housing. Plans to have around 20 in attendance. • Attended a meeting regarding Broadband hosted by WMSRDC that was very informational. 	
PUBLIC COMMENT	Doug Harmon, Newaygo County Resident
<ul style="list-style-type: none"> • Thank you to the Board for the support of the Road Commission and the Parks Board. 	
MISCELLANEOUS	Commissioner James Maike
<ul style="list-style-type: none"> • The Everett Township planning commission is working with Wolverine to greatly expand the sub station on the corner of M20 and Spruce. • Met with an Executive from Great Lakes Energy, as well as Administrator Wren, regarding assisting in Broadband expansion in Newaygo County. 	
MISCELLANEOUS	Commissioner Bryan Kolk
<ul style="list-style-type: none"> • Attended the Sheridan Charter Township and Bridgeton Township meetings and they are both doing very well. Both Townships are currently working on upgrading their websites. 	
MISCELLANEOUS	Commissioner Burt Cooper
<ul style="list-style-type: none"> • Supplied the Board with an informational packet that explained a survey that he conducted via social media regarding a county EMS millage. 	
ADJOURNMENT	22-120
Motion by James Maike, second by Bryan Kolk, to adjourn the meeting at 10:27 a.m. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	April 6, 2022