



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

February 2, 2022

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:30 a.m.
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MEMBERS PRESENT	Mike Kruithoff, Charles Trapp
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MEMBERS ABSENT	Ken DeLaat (excused)
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AGENDA - MOTION NUMBER	22-053
Motion by Mike Kruithoff, second by Charles Trapp, to approve the Agenda of February 2, 2022. Ayes – Mike Kruithoff, Charles Trapp. Nays - none. Absent – Ken DeLaat. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	22-054
Motion by Mike Kruithoff, second by Charles Trapp, to approve the Physical & Economic Development Committee Meeting Minutes of January 5, 2022. Ayes – Mike Kruithoff, Charles Trapp. Nays - none. Absent – Ken DeLaat. Motion carried.	

MOTION NUMBER	22-055
Motion by Mike Kruithoff, second by Charles Trapp, to recommend to the Finance Committee to ratify the grant application for Michigan’s Dragon at Hardy Dam to Quadratec for the amount of \$3,500.00, and authorize the County Administrator to sign all necessary documents. Ayes – Mike Kruithoff, Charles Trapp. Nays - none. Absent – Ken DeLaat. Motion carried.	

MOTION NUMBER	22-056
Motion by Mike Kruithoff, second by Charles Trapp, to recommend to the Finance Committee to ratify the grant application and accept the grant award for Michigan’s Dragon at Hardy Dam to ExtremeTerrain for the amount of \$250.00, and authorize the County Administrator to sign all necessary documents. Ayes – Mike Kruithoff, Charles Trapp. Nays - none. Absent – Ken DeLaat. Motion carried.	

DEPARTMENT UPDATE	Nick Smith, Parks Director
Parks updates included: <ul style="list-style-type: none"> • Reservations – Reservations continue to move along very strongly. • Dragon Trail – Received \$250 from Extreme Terrain’s Clean Trail Program Grant. • White Cloud Lease – Had a good discussion with Doug Harmon and the City about lease terms. A draft agreement will be brought to the full city council to review on Tuesday. 	

DEPARTMENT UPDATE	Joann Hunt, Equalization Director
The following updates were reported by Joann Hunt: <ul style="list-style-type: none"> • February is balancing month in the Equalization Department. Each local Assessor will submit their new database to balance prior to Equalization printing and sending out their Notices of Assessment Change. • Splits/combinations have all been processed in BS&A for the 2022 assessment roll. • Beginning to enter the Personal Property Statement/Exemptions for the Cities of Grant and Fremont. 	

DEPARTMENT UPDATE	Julie Burrell, Economic Development Director
<p>The following updates were reported by Julie Burrell:</p> <ul style="list-style-type: none"> • There are currently 13 Economic Development projects being worked on. • NCRESA conducted a tour of Newaygo County, highlighting unique community assets and employers to new NCRESA Superintendent, Blake Prewitt. • Attended the Fremont City Council meeting in support of Project Cold Storage. 	
DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
<p>Maintenance updates included:</p> <ul style="list-style-type: none"> • Cleaned out and replaced float in sewer pump pit. • Performed monthly generator checks. Added coolant, new heater hose, and clamps. • Installed new bearing assembly and seal kit for boilers at Human Services. 	
DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> • Continue work with recycling. Recently received a grant and is working to achieve a private partnership. • NCRESA recently applied for a permit which would extend Internet Fiber services in the County. • Hardy Dam project is moving forward after tree removal. 	
DEPARTMENT UPDATE	Information Technology
<p>IT updates included:</p> <ul style="list-style-type: none"> • Closed 122 tickets. • Replaced several PC's. • Worked through multiple add/change requests for new employees. 	
NEW BUSINESS MOTION NO	22-057
<p>Motion by Mike Kruithoff, second by Charles Trapp, to recommend to the Board of Commissioners to amend the Brownfield Redevelopment Authority Board Bylaws Article III, Directors, section B, to read "...shall appoint nine (9) directors of the Newaygo County Brownfield Redevelopment Authority Board for three-year terms..." and to strike from Article V, Officers, section B the sentence "No person shall hold the same office for more than three successive terms," and authorize the Board Chairman and County Clerk to sign all necessary documents. Ayes – Mike Kruithoff, Charles Trapp. Nays - none. Absent – Ken DeLaat. Motion carried.</p>	
ADMINISTRATOR REPORT	Christopher Wren, County Administrator
<ul style="list-style-type: none"> • There will be a lot of activity in the County as ARPA funds begin to be used. Multiple projects will begin to include HVAC, Courts, and the Clerks and ROD's door moves. 	
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	22-058
<p>Motion by Mike Kruithoff, second by Charles Trapp, to adjourn the meeting at 11:07 a.m. Ayes – Mike Kruithoff, Charles Trapp. Nays - none. Absent – Ken DeLaat. Motion carried.</p>	
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE	March 2, 2022

