



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

January 5, 2022

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:30 a.m.
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MEMBERS PRESENT	Mike Kruihoff, Ken DeLaat, Charles Trapp
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AGENDA - MOTION NUMBER	22-014
Motion by Mike Kruihoff, second by Ken DeLaat, to approve the Agenda of January 5, 2022. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	22-015
Motion by Ken DeLaat, second by Mike Kruihoff, to approve the Physical & Economic Development Committee Meeting Minutes of December 1, 2021. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> Meeting with Consumers regarding temporary spillway has been delayed. The training building being built is moving forward well. The drawdown of the lake is tremendous and will stay that way until Memorial Day. Canceled the recent Board of Public Works meeting and plans to reschedule following upcoming meetings regarding recycling. Should receive a tire grant again this year for the County. 	

DEPARTMENT UPDATE	Joann Hunt, Equalization Director
The following updates were reported by Joann Hunt:	
<ul style="list-style-type: none"> December Board of Review meetings took place the week of December 13-17th. Processed changes and forwarded to the County Treasurer’s office for all 28 units. Working towards setting assessed values for the units of City of Grant and City of Fremont. Printed and mailed personal property statements for City of Fremont and City of Grant plus a handful of other units requested printed and mailed statements as well. 	

DEPARTMENT UPDATE	Julie Burrell, Economic Development Director
The following updates were reported by Julie Burrell:	
<ul style="list-style-type: none"> There were 14 Business assists during December as well as many “retention visits” scheduled. Currently working on 13 active projects that are in various stages. The MEDC has a program called Redevelopment Ready Communities. The program’s focus is on larger communities as it is more difficult for smaller communities to become engaged. Hesperia has recently become in engaged which is very positive. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
Maintenance updates included:	
<ul style="list-style-type: none"> Vacuum breaker replaced in cell toilets. Replaced 4 shower timer valve buttons. 	

- Replaced the oven in the squad room.
- Replaced HVAC filters and belts as needed.
- Snow Removal.

DEPARTMENT UPDATE

Nick Smith, Parks Director

Parks updates included:

- **Reservations** – Reservations went live January 1. Did 214 1st day reservations which is up 30 from last year.
- **Park Improvements** – Now that the bigger projects are under contract, will be working on bidding and securing quotes for some smaller projects.
- **White Cloud Lease** – Meeting with the interim city manager and members of the city council next week to continue the negotiation for the lease.

DEPARTMENT UPDATE

Information Technology

IT updates included:

- Closed 139 tickets.
- Replaced several PC's.
- Continued to Support the Courts through the transition to WebTCS application.

NEW BUSINESS MOTION NO

22-016

Motion by Mike Kruihoff, second by Ken DeLaat, to recommend to the Finance Committee to approve the contract for Michigan Construction Code Inspection and Enforcement Services with North Country Inspection and Enforcement Services with North Country Inspection Services, LLC, effective February 1, 2022, through January 31, 2025, and authorize the Board Chairman and the County Administrator to sign all of the necessary documents. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.

NEW BUSINESS MOTION NO

22-017

Motion by Ken DeLaat, second by Mike Kruihoff, to recommend to the Finance Committee to approve the Building Official Employment Agreement with Duane Cruzan, and authorize the Board Chairman and the County Administrator to sign all of the necessary documents. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.

NEW BUSINESS MOTION NO

22-018

Motion by Ken DeLaat, second by Mike Kruihoff, to recommend to the Finance Committee to approve the proposed NEWAYGO COUNTY ECONOMIC DEVELOPMENT ADVISORY BOARD. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.

ADMINISTRATOR REPORT

Christopher Wren, County Administrator

- Look forward to continuing working with North Country Inspection as well as The Right Place.

PUBLIC COMMENT

Julie Burrell, Tourism Council

- Recently released the “Winter Top 10” of current activities in Newaygo County.
- Winter Give Away soon, focusing on winter hiking.
- Met with Nick Smith and Mecosta County regarding promotion for the Dragon Trail.

PUBLIC COMMENT

Joann Hunt, Equalization Director

- Equalization will be hosting the March Board of Review Training Certification Class on February 26th from 5-9 p.m.

MISCELLANEOUS	None
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ADJOURN – MOTION NUMBER	22-019
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Motion by Ken DeLaat, second by Mike Kruihoff, to adjourn the meeting at 11:21 a.m. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.

COUNTY CLERK CERTIFICATION	
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CHAIRPERSON CERTIFICATION	
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DATE	February 2, 2022
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