



Newaygo County Board of Commissioners

Finance Committee

MINUTES

December 15, 2021

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Ken DeLaat, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner James Maike.
COMMISSIONERS PRESENT	James Maike, Bryan Kolk, Charles Trapp, Ken DeLaat.
COMMISSIONERS ABSENT	Burt Cooper (excused).
AGENDA - MOTION NUMBER	21-475
Motion by Charles Trapp, second by Bryan Kolk, to approve the agenda for December 15, 2021. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.	
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	21-476
Motion by James Maike, second by Charles Trapp, to approve the minutes from the December 1, 2021 regular Finance Committee meeting. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.	
MOTION NUMBER	21-477
Motion by Charles Trapp, second by James Maike, to approve the Semi-Monthly Detail Analysis, dated December 15, 2021, for a total amount of \$572,260.06. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.	
MOTION NUMBER	21-478
Motion by James Maike, second by Bryan Kolk, to ratify the November 2021 Monthly Check Register in the amount of \$4,125,366.88. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.	
MOTION NUMBER	21-479
Motion by Bryan Kolk, second by Charles Trapp, to approve the Newaygo County Budget Report for the month of November 2021 with Budget Amendments and Transfers as presented. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.	
MOTION NUMBER	21-480
Motion by Charles Trapp, second by Bryan Kolk, to approve the submission of the 2022 Medical Marihuana Operation and Oversight Grant, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.	

MOTION NUMBER	21-481
<p>Motion by Bryan Kolk, second by Charles Trapp, to approve the Agreement by and between the Michigan Fraternal Order of Police Labor Council and the Newaygo County Board of Commissioners for the Newaygo County 911 Central Dispatchers from January 1, 2022 through September 30, 2024. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

MOTION NUMBER	21-482
<p>Motion by Charles Trapp, second by Bryan Kolk, to amend Section 6.5 of the Newaygo County Personnel Manual to add two additional paid funeral days for the death of a legal spouse, child or stepchild effective December 22, 2021. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

MOTION NUMBER	21-483
<p>Motion by James Maike, second by Charles Trapp, to approve a contract with Midstates Recreation to install a new playground at Sandy Beach County Park at a price not to exceed \$61,255.00, and authorize the County Administrator to sign any and all of the necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

MOTION NUMBER	21-484
<p>Motion by Charles Trapp, second by James Maike, to approve a contract with Brant Electric LLC for the design and installation of electrical upgrades at Diamond Lake County Park at a price not to exceed \$64,942.00, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

MOTION NUMBER	21-485
<p>Motion by Bryan Kolk, second by James Maike, to approve a contract for Professional Services between the County of Newaygo and Assessing Solutions, Inc. to provide Equalization consulting services from January 1, 2022, through December 31, 2022, at a cost not to exceed \$1,650.00 per month, and authorize the County Administrator to sign any and all documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

COMMITTEE REPORTS	Physical & Economic Development
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MOTION NUMBER	21-458-1
<p>Motion by Charles Trapp, second by James Maike, to approve the submission of the Survey and Remonumentation Grant Application for grant year 2022, and authorize the County Administrator to sign any and all of the necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

COMMITTEE REPORTS	Public Safety/Judicial
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MOTION NUMBER	21-469-1
<p>Motion by Bryan Kolk, second by James Maike, to approve the 2022 County Guardian Contract between Newaygo County Probate Court and Dianne Longoria, Attorney at Law PLC, effective January 1, 2022, and authorize Chief Judge Robert D. Springstead and Judge Melissa K. Dykman to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

MOTION NUMBER	21-470-1
<p>Motion by Charles Trapp, second by Bryan Kolk, to approve the 2022 Public Defender Agreements for the 27th Judicial Circuit Court, Family/Juvenile Division with Attorney's Lindsey Barkow, Ryan Good, David Jaunese, Mark Schropp, Valerie Smulders, and authorize Chief Judge Robert D. Springstead and Judge Melissa K. Dykman to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

MOTION NUMBER	21-471-1
<p>Motion by Charles Trapp, second by Bryan Kolk, to approve the 2022 Circuit Court Reporter Independent Contractor Agreement between the Newaygo County Circuit Court and Barbara Lynn Wiles, and authorize Chief Judge Robert D. Springstead to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

MOTION NUMBER	21-472-1
<p>Motion by Bryan Kolk, second by James Maike, to approve the 2022 Public Defender Agreements for the 78th District Court with Smulders Law Office, John Greer, Rick Prysock and David Jaunese, Barkow & Barkow effective January 1, 2022 through December 31, 2022, and authorize the Board Chairman to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

MOTION NUMBER	21-473-1
<p>Motion by Bryan Kolk, second by Charles Trapp, to approve the 2022 Public Defender Agreement for the 27th Circuit Court – Criminal Division with John Greer, Rick Prysock and Christine Frisbie from January 1, 2022 through December 31, 2022, and authorize the Board Chairman to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.</p>	

ADMINISTRATOR'S REPORT	Administrator Christopher Wren
<ul style="list-style-type: none"> • The Financial Audit is going well and will be closing shortly. • Began preliminary meetings to review the Health Insurance Plan. Would like to make the plan available as soon as possible. • Beginning in 2024 County Commissioners' terms will be 4-years, once signed by the Governor. 	

PUBLIC COMMENT	Wendy Jarvis, Friend of the Court
<ul style="list-style-type: none"> • Would like to thank the Commissioners for voting to change bereavement time for a spouse or child from 3 days to 5 days. 	

MISCELLANEOUS	Commissioner James Maike
<ul style="list-style-type: none"> • Unfortunately, Parks Director, Nick Smith was unable to attend today's meeting to discuss the motions concerning the Parks. However, Commissioner Kolk, Trapp, and Maike all attended the most recent Parks & Recreation meeting. 	

MISCELLANEOUS	Commissioner Bryan Kolk
<ul style="list-style-type: none"> • Attended the Bridgeton Township meeting and they have many new board members, and they are doing well. They have reached out to Ryan Coffey to assist with additional committee board trainings. • The Newaygo County Township Association is coordinating a Parliamentarian Training in 2022 with the County Clerk. 	

ADJOURNMENT	21-486
Motion by James Maike, second by Charles Trapp, to adjourn the meeting at 10:07 a.m. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Burt Cooper. Motion carried.	
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	January 5, 2022