



Newaygo County Board of Commissioners

Finance Committee

MINUTES

November 17, 2021

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Ken DeLaat, at 9:31 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner Charles Trapp.
COMMISSIONERS PRESENT	James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat.
AGENDA - MOTION NUMBER	21-427
Motion by James Maike, second by Charles Trapp, to approve the agenda for November 17, 2021. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.	
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	21-428
Motion by Bryan Kolk, second by Burt Cooper, to approve the minutes from the November 2, 2021 regular Finance Committee meeting. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-429
Motion by Charles Trapp, second by Bryan Kolk, to approve the Semi-Monthly Detail Analysis, dated November 17, 2021, for a total amount of \$199,402.11. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-430
Motion by James Maike, second by Charles Trapp, to ratify the October 2021 Monthly Check Register in the amount of \$8,589,550.97. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-431
Motion by Burt Cooper, second by Charles Trapp, to approve the Newaygo County Budget Report for the month of October 2021 with Budget Amendments and Transfers as presented. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-432
Motion by James Maike, second by Bryan Kolk, to renew Newaygo County's annual membership dues to National Association of Counties (NACo) in the amount of \$969.00; money to come from Board of commissioners Subscription & Dues Fund. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-433
Motion by Bryan Kolk, second by Charles Trapp, to approve the 2021 Partnership Agreement and Addendum with The Right Place, Inc. to provide Economic Development Services for Newaygo	

County in Michigan, and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 21-434

Motion by Charles Trapp, second by Bryan Kolk, to approve the proposed NEWAYGO COUNTY ECONOMIC DEVELOPMENT ADVISORY BOARD BYLAWS. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 21-435

Motion by Burt Cooper, second by Charles Trapp, to approve increasing the Court Security Position (Position #1316001) from an hourly part-time position to a full-time, unclassified position, Pay Grade 6 effective December 1, 2021, and amend the Sheriff's Manning Table accordingly. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 21-436

Motion by Charles Trapp, second by Bryan Kolk, to approve increasing the Equalization Clerk I position (Position #2430001 – Pay Grade 4) from part-time to full-time effective November 24, 2021, and amend Equalization's Manning Table accordingly. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 21-437

Motion by James Maike, second by Charles Trapp, to approve a 2% salary increase to the Newaygo County Road Commission Board Members effective November 24, 2021. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.

COMMITTEE REPORTS Public Safety/Judicial

MOTION NUMBER 21-425-1

Motion by Burt Cooper, second by Charles Trapp, to approve the 2021 Emergency Management Performance Grants American Rescue Plan Act Grant Agreement, and authorize the Board Chair, Grants Manager, and Emergency Services Director to sign any and all necessary documentation. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.

ADMINISTRATOR'S REPORT Administrator Christopher Wren

- Recently began working with employees and Department Heads on performance reviews. Very impressed with the staff and the leadership in Newaygo County.

PUBLIC COMMENT Stewart Sanders, Register of Deeds

- Would like to echo Administrator Wren's comments regarding the collaboration, in this County it is second to none.

PUBLIC COMMENT Chad Palmiter, Undersheriff

- Today between 4-6 pm there is a "soft opening" for the Center of Hope and Healing at the old Leighton Hall Building.

MISCELLANEOUS Commissioner James Maike

- Recently attended the Sherman, Big Prairie and Everett Township meetings and plans to attend the Goodwell Township meeting next week.

MISCELLANEOUS	Commissioner Bryan Kolk
	<ul style="list-style-type: none"> • The Michigan Association of Counties (MAC) has recently discussed House Bill 5522 that would create funding for purchase of out-of-state credits to officers that would be coming into the State of Michigan and the expenses that this incurs. • Attended the Sheridan Charter Township meeting and they have received the first half of their ARPA Funds and are working on the best way to use these funds.

MISCELLANEOUS	Commissioner Ken DeLaat
	<ul style="list-style-type: none"> • Would like to reiterate Undersheriff Palmiter’s comments regarding the Center of Hope and Healing “opening” as this is a “sea change” for dealing with abuse and assault victims and is unprecedented for this area.

ADJOURNMENT	21-438
	Motion by Bryan Kolk, second by Burt Cooper, to adjourn the meeting at 10:33 a.m. Ayes – James Maike, Bryan Kolk, Burt Cooper, Charles Trapp, Ken DeLaat. Nays – none. Motion carried.

COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	December 1, 2021