



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

November 2, 2021

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Mike Kruihoff, Vice Chair, at 10:30 a.m.
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MEMBERS PRESENT	Mike Kruihoff, Ken DeLaat, Charles Trapp
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AGENDA - MOTION NUMBER	21-412
Motion by Ken DeLaat, second by Charles Trapp, to approve the Agenda of November 2, 2021. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	21-413
Motion by Charles Trapp, second by Ken DeLaat, to approve the Physical & Economic Development Committee Meeting Minutes of October 6, 2021. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> Not in attendance. 	

DEPARTMENT UPDATE	Joann Hunt, Equalization Director
<p>Equalization updates included:</p> <ul style="list-style-type: none"> Currently up to date with deed processing and entering name changes and address changes as the winter tax bills are going to be printed within the next couple of weeks. Apportionment Report was adopted by the Board of Commissioners on October 27, 2021. Residential Sales Studies are complete and out to the units. 	

DEPARTMENT UPDATE	Nick Smith, Parks Director
<p>Parks updates included:</p> <ul style="list-style-type: none"> Staffing – Except for one Park Attendant, all seasonal staff is done for the season. Dragon Trail – M-20 crossing is complete and open to the public; the last bridge is being installed now. Park Wide Contracts – Contracts for mowing, Spring Cleanup, Septic Services, and Propane Services have been signed and are set for the next 2-3 years. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
<p>Maintenance updates included:</p> <ul style="list-style-type: none"> Assisted the State of Michigan elevator inspector on campus. Filled prominent pot holes in parking lots. Serviced Astrophysics X-Ray machine at courthouse. 	

DEPARTMENT UPDATE	Information Technology
<p>IT updates included:</p> <ul style="list-style-type: none"> Closed 139 tickets. Replaced several PC's. 	

- Trained COA staff in managing their section of the website.

ADMINISTRATOR REPORT	Christopher Wren, County Administrator
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- Working with the Right Place on broadening Economic Development in Newaygo County.

PUBLIC COMMENT	None
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MISCELLANEOUS	Charles Trapp, Commissioner
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- Thank you to Commissioner Kruihoff for chairing the meeting as he recovers.

ADJOURN – MOTION NUMBER	21-414
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Motion by Charles Trapp, second by Ken DeLaat, to adjourn the meeting at 11:01 a.m. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.

COUNTY CLERK CERTIFICATION	
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CHAIRPERSON CERTIFICATION	
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DATE	December 1, 2021
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