



Newaygo County Board of Commissioners

Finance Committee

MINUTES

October 20, 2021

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Ken DeLaat, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner Bryan Kolk.
COMMISSIONERS PRESENT	James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat.
COMMISSIONERS ABSENT	Charles Trapp (excused).
AGENDA - MOTION NUMBER	21-381
Motion by Bryan Kolk, second by Burt Cooper, to approve the agenda for October 20, 2021. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.	
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	21-382
Motion by James Maike, second by Bryan Kolk, to approve the minutes from the October 6, 2021 regular Finance Committee meeting. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.	
MOTION NUMBER	21-383
Motion by Bryan Kolk, second by Burt Cooper, to approve the Semi-Monthly Detail Analysis, dated October 20, 2021, for a total amount of \$430,740.25. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.	
MOTION NUMBER	21-384
Motion by James Maike, second by Bryan Kolk, to ratify the September 2021 Monthly Check Register in the amount of \$7,711,136.91 Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.	
MOTION NUMBER	21-385
Motion by Burt Cooper, second by James Maike, to approve the Newaygo County Budget Report for the month of September 2021 with Budget Amendments and Transfers as presented. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.	
MOTION NUMBER	21-386
Motion by James Maike, second by Bryan Kolk, to renew Newaygo County's annual membership dues for Fiscal Year 2022 to West Michigan Shoreline Regional Development Commission (WMSRDC) in the amount of \$12,925.98; money to come from General Fund – West Michigan Shoreline. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.	

MOTION NUMBER	21-387
<p>Motion by Bryan Kolk, second by James Maike, to approve the multiyear contract with GB Lawn Care Services LLC for mowing of Ed H Henning Count Park for the 2022 and 2023 seasons with the option to extend for a third year if the County feels it is in their best interest, and authorize the Board Chairman to sign all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.</p>	
MOTION NUMBER	21-388
<p>Motion by Bryan Kolk, second by James Maike, to approve the multiyear contract with Barton’s Cutting Edge LLC of Sandy Beach County Park for the 2022 and 2023 seasons with the option to extend for a third year if the County feels it is in their best interest, and authorize the Board Chairman to sign any of the necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.</p>	
MOTION NUMBER	21-389
<p>Motion by James Maike, second by Bryan Kolk, to approve the multiyear contract for Propane Services with Crystal Flash, Inc. from November 1, 2021 through October 31, 2024, and authorize the Board Chairman to sign all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.</p>	
MOTION NUMBER	21-390
<p>Motion by Bryan Kolk, second by Burt Cooper, to approve the multiyear contract for Septic Services with Schultz Septic Tank Service, LLC from March 1, 2022 through February 28, 2024 with an option to extend for a third year if it is in the County’s best interest, and authorize the Board Chairman to sign all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.</p>	
MOTION NUMBER	21-391
<p>Motion by Bryan Kolk, second by James Maike, to approve the multiyear Contract for spring cleanup with Barton’s Cutting Edge LLC., at multiple park locations during the 2022 and 2023 seasons, and authorize the Board Chairman to sign all necessary documents. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.</p>	
COMMITTEE REPORTS	Public Safety/Judicial
MOTION NUMBER	21-379-1
<p>Motion by Burt Cooper, second by Bryan Kolk, to approve the Intergovernmental Agreement with Muskegon County in connection with Muskegon County’s Pre-Disaster Mitigation Grant Project PDM-PL-05-MI-2019-003, and authorize the Board Chair and Emergency Services Director to sign any and all of the necessary documentation. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.</p>	
ADMINISTRATOR’S REPORT	Administrator Christopher Wren
<ul style="list-style-type: none"> • BS&A went live last week and it is going well. BS&A is onsite for assistance. Payroll training will be done shortly. • Today concludes the 2021 Wren Road Show. Commissioner Bryan Kolk has been in attendance for these meetings as well. The main topic has been the status of Healthcare and changes coming in the future. 	
PUBLIC COMMENT	None

MISCELLANEOUS	Commissioner James Maike
	<ul style="list-style-type: none"> • Attended the Northern Michigan Counties meeting and Kevin from DHD#10 and Abigail from EGLE were there to discuss septic code and PFAS pollution. • DHD#10 will have a test site in Newaygo County for COVID in partnership with NCRESA.
MISCELLANEOUS	Commissioner Bryan Kolk
	<ul style="list-style-type: none"> • Attended the Fremont Area Leadership meeting and many Business, School, and Government entities were in attendance. Learned about Robotic surgeries done at Gerber Hospital. • The Wren Road Show is very positive and gives the Administrator the opportunity to speak with all employees.
MISCELLANEOUS	Commissioner Burt Cooper
	<ul style="list-style-type: none"> • The Wren Road Show gives employees the opportunity for involvement and participation in the County.
ADJOURNMENT	21-392
	Motion by James Maike, second by Bryan Kolk, to adjourn the meeting at 10:55 a.m. Ayes – James Maike, Bryan Kolk, Burt Cooper, Ken DeLaat. Nays – none. Absent – Charles Trapp. Motion carried.
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	November 2, 2021