



Newaygo County Board of Commissioners

MINUTES

September 22, 2021

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Bryan Kolk, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner James Maike.
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COMMISSIONERS PRESENT	Burt Cooper, Ken DeLaat, Charles Trapp, Mike Kruithoff, Brenda Bird, James Maike, Bryan Kolk
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AGENDA - MOTION NUMBER	21-355
Motion by James Maike, second by Charles Trapp, to approve the agenda for September 22, 2021 with the addition of a motion concerning the FY22 Crime Victim Rights Grant Agreement to be added to Miscellaneous. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

PUBLIC COMMENT	None
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CONSENT AGENDA MOTION NO.	21-356
Motion by Charles Trapp, second by Mike Kruithoff, to approve the Consent Agenda dated September 22, 2021 including: the regular meeting minutes dated September 8, 2021; the Semi-Monthly Detail Analysis and Expenses dated September 15, 2021; the August 2021 Check Register; the August 2021 Budget Report. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

PUBLIC HEARING	FY 2021 - 2022 Budget
Prior to hearing, Administrator Wren read a letter regarding the budget. This letter discussed considerations in developing the Budget as well as general highlights of the 2022 Fiscal Year Budget.	
Board Chair, Bryan Kolk, declared the public hearing open at 9:45 a.m. The Chair opened the floor to the public for questions or comments on the proposed budget. The Chair declared the Public Hearing closed at 9:47 a.m.	

STANDING COMMITTEE REPORT	Finance Committee
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CHAIR	Commissioner Ken DeLaat
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Reported the following actions (see below):

MOTION NUMBER	21-338-1
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Motion by Ken DeLaat, second by Burt Cooper, to approve the realignment of the 27th Circuit and 78th District Courts to Lake and Newaygo Counties by resolution and authorize the Newaygo County Trial Courts Chief Judge present the resolution to all appropriate senators and representatives and to facilitate the realignment to begin January 1, 2022. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.

MOTION NUMBER	21-339-1
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Motion by Ken DeLaat, second by Brenda Bird, to approve a contract with Great Lakes Nursery and Landscape (Habitat Management of Michigan) to complete the FY 2019 Cooperative Forestry Assistance Grant Thornapple Wildfire Project at a cost not to exceed \$61,250.00; and authorize the County Administrator and Emergency Services Director to sign any and all necessary

documentation; money to come from FY 2019 Cooperative Forestry Assistance and Secure Rural Schools Title III Fund 101-422-803 Contractual Project Costs. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.

MOTION NUMBER	21-340-1
Motion by Ken DeLaat, second by Burt Cooper, to accept the FY 2022 Michigan Indigent Defense Commission (MIDC) Grant Agreement, to approve the FY 2022 Independent Contractor Agreement between Newaygo County and Managed Assigned Counsel Administrator Karen Moore, and authorize the County Administrator to sign any and all necessary documents. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	21-347
Motion by Ken DeLaat, second by James Maike, to approve <u>Resolution #09-013-21</u> to adopt the Newaygo County General Appropriations Act Resolution for the FY 2022 Operating Budget. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	21-348
Motion by Ken DeLaat, second by Mike Kruithoff, to approve <u>Resolution #09-014-21</u> for Fiscal Year 2022 annual wage increases for Elected Officials, Appointed Department Heads, Unclassified Employees, and Part-time Employees effective the first full pay in October 2021. This motion is contingent upon approval of the 2022 Budget. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	21-349
Motion by Ken DeLaat, second by Charles Trapp, to approve increasing the Legal Secretary II position (Position #2670010 – Pay Grade 4) from part-time to full-time effective October 1, 2021, and amend the Prosecuting Attorney’s Manning Table accordingly. This motion is contingent upon approval of the 2022 Budget. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	21-350
Motion by Ken DeLaat, second by Mike Kruithoff, to approve the creation of a part-time COA Administrative Assistant position (#6720017) at a pay grade 3 and amend the Commission on Aging’s Manning Table accordingly. This position will be covered under the Teamsters Local 214 if approved by the Union. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	21-351
Motion by Ken DeLaat, second by Burt Cooper, to approve the elimination of two part-time deputy positions (Position #3010025 and #3010026) and the creation of a full-time deputy position (Position #3010049) effective October 1, 2021 and amend the Sheriff’s Manning Table accordingly. This motion is contingent upon approval of the 2022 Budget. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

MOTION NUMBER	21-352
Motion by Ken DeLaat, second by Charles Trapp, to approve payment to the mid-State Health Network (MSHN) of the P.A. 2 of 1986 “Liquor Tax” Funds in the amount of \$36,140.50 from the General Fund – Substance Abuse International – Appropriation to Other Agencies. Ayes – Burt	

Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruihoff, James Maike, Bryan Kolk. Nays – none. Motion carried.

MOTION NUMBER 21-353

Motion by Ken DeLaat, second by Brenda Bird, to approve the expense of \$424,955 to MMRMA (Michigan Municipal Risk Management Authority) for liability insurance for the period of October 1, 2021, through September 30, 2022, and authorize the County Administrator to sign the appropriate documents. Payment is to be made in three (3) installment payments and paid from Fund 678 – Liability Insurance Fund. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruihoff, James Maike, Bryan Kolk. Nays – none. Motion carried.

MISC. COMMITTEE REPORT Commissioner Burt Cooper

- Yesterday, submitted a proposal to Life EMS with some changes to their service. More to follow.

MISC. COMMITTEE REPORT Commissioner Mike Kruihoff

- Health Education and Human Services meeting to follow BOC meeting.

MISC. COMMITTEE REPORT Commissioner James Maike

- Attended the Everett Township Zoning Board meeting and Pat Hedlund has been named the new Zoning Administrator.
- Attended the WMSRDC Executive meeting and the new budget was approved.
- Spoke about a Resolution regarding agriculture technologies and Regional Food Systems. Would like to pass this Resolution at the October 13, 2021 Board Meeting.

MISC. COMMITTEE REPORT Commissioner Brenda Bird

- Attended the Croton Township meeting and things are going well.
- Visited the Ensley Nature Preserve which is seeing much growth.

MISC. COMMITTEE REPORT Commissioner Ken DeLaat

- Attended many Lake Board meetings and much of the discussions were regarding water clarity and weed control.

MISC. COMMITTEE REPORT Commissioner Bryan Kolk

- WMSRDC is working on the Newaygo County Recreation Plan update. A virtual ARPA Funds Workshop is scheduled for Tuesday October 12th from 9:30 a.m. to 12:30 p.m.
- Gypsy moth seminar October 9, 2021 beginning at 10 a.m. at the Grants Fine Art Center.
- There will be another Tire Clean-Up Day on October 9, 2021 at the Road Commission.
- Attended the Sheridan Charter Township meeting where they discussed continuing the sewer system around Fremont Lake.

ADMINISTRATOR REPORT Christopher Wren, County Administrator

- Nothing further to report.

PUBLIC COMMENT Theresa Emshwiller, Newaygo County Resident

- Spoke about a Resolution she would like the Board to consider regarding vaccines and employment.

MISC MOTION NUMBER	21-357
Motion by Charles Trapp, second by Mike Kruithoff, to accept the Michigan Veterans Affairs Agency (MVAA) County Veterans Service Fund Grant in the amount of \$78,742.00 for fiscal year 2022, and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

MISC MOTION NUMBER	21-358
Motion by Brenda Bird, second by Charles Trapp, to accept the FY 2022 Older Americans Act Continuation of Funding Contract Amendment from the Area Agency on Aging of Western Michigan for Senior Services to be provided through the Commission on Aging, and authorize the Chairman of the Board to sign any and all of the necessary documents. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

MISC MOTION NUMBER	21-359
Motion by Mike Kruithoff, second by Charles Trapp, to approve the FY 2022 Crime Victim Rights Grant Agreement and authorize the Prosecuting Attorney to sign any and all necessary documents for execution of the contract electronically. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

MOTION – ADJOURNMENT	21-360
Motion by Mike Kruithoff, second by Burt Cooper, to adjourn the meeting at 10:22 a.m. Ayes – Burt Cooper, Ken DeLaat, Brenda Bird, Charles Trapp, Mike Kruithoff, James Maike, Bryan Kolk. Nays – none. Motion carried.	

COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	October 13, 2021