



Newaygo County Board of Commissioners

Finance Committee

MINUTES

August 18, 2021

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Ken DeLaat, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner Burt Cooper.
COMMISSIONERS PRESENT	James Maike, Burt Cooper, Charles Trapp, Bryan Kolk, Ken DeLaat.
AGENDA - MOTION NUMBER	21-306
	Motion by Burt Cooper, second by Charles Trapp, to approve the agenda for August 18, 2021. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	21-307
	Motion by Bryan Kolk, second by James Maike, to approve the minutes from the August 3, 2021 regular Finance Committee meeting. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-308
	Motion by Charles Trapp, second by Burt Cooper, to approve the Semi-Monthly Detail Analysis dated August 18, 2021, for a total amount of \$298,508.86. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-309
	Motion by James Maike, second by Bryan Kolk, to ratify the July 2021 Monthly Check Register in the amount of \$4,439,972.07. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-310
	Motion by Bryan Kolk, second by James Maike, to approve the Newaygo County Budget Report for the month of July 2021 with Budget Amendments and Transfers as presented. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-311
	Motion by Bryan Kolk, second by Charles Trapp, to approve to resolve budget shortages for the 2021 fiscal year in compliance with Public Act 621; it is the intent of the Board of Commissioners to resolve any shortages in fund balances discovered as a result of the year-end closing; and authorize the County Administrator and the Finance Chair to approve budget amendments and appropriations as necessary, with the 2021 budgeted amount available to complete general ledger transactions for the year ending September 30, 2021. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-312

Motion by Burt Cooper, second by Charles Trapp, to approve the Prosecuting Attorney's Cooperative Reimbursement Program contract amendment for fiscal years 2022 and 2023, and authorize the Board of Commissioners Chair and Prosecuting Attorney to sign the contract electronically. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 21-313

Motion by Charles Trapp, second by Burt Cooper, to approve the Friend of the Court's Cooperative Reimbursement Program (CRP) contract amendment for fiscal years 2022 and 2023, and authorize the Board of Commissioners Chair and Circuit Court Judge to sign the contract electronically. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

COMMITTEE REPORTS Physical & Economic Development

MOTION NUMBER 21-296-1

Motion by Charles Trapp, second by Bryan Kolk, to approve the FY 2022 Recycling Services Grant application to the Fremont Area Community Foundation, and authorize the Board of Public Works Chairman and Grants Manager to submit the application electronically. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

COMMITTEE REPORTS Public Safety/Judicial

MOTION NUMBER 21-303-1

Motion by Burt Cooper, second by Charles Trapp, to ratify the proposed Child Care Fund Budget Application for the fiscal year 2021-2022 and authorize the Chairman of the Board of Commissioners, the Presiding Judge, and the County Director of DHHS to approve sign any and all necessary documents in connection with the submission of the application to the Department of Human Services Bureau of Juvenile Justice. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER 21-304-1

Motion by Burt Cooper, second by Bryan Kolk, to approve the FY 2022 Secondary Road Patrol and Traffic Accident Prevention Program Grant Application, and authorize the Board Chairman, Sheriff and Grants Manager to sign any and all of the necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

ADMINISTRATOR'S REPORT Administrator Christopher Wren

- Working on a "dual" budget as it pertains to the "American Rescue Plan" funds.
- Health Insurance per employee has increased slightly.
- The Medical Examiner's costs are being reviewed, and the jail is concerning as the numbers are down currently.

PUBLIC COMMENT Stewart Sanders, Register of Deeds

- Working with Title Lock who is the front line of defense against cyber-attacks. If anyone would like to sign up for this or get more information, please contact the ROD.
- The White Cloud picnic at the park went well and was very well attended.

MISCELLANEOUS Commissioner James Maike

- Attended the North Michigan County Association meeting and the agenda included discussion regarding Ambulance services.

MISCELLANEOUS	Commissioner Bryan Kolk
	<ul style="list-style-type: none"> • Attended the Christian Health Care Center ground breaking event in Newaygo. This should be very beneficial to the community. • Attended the LEPT meeting and discussion included preventative action for Dam failure. • Attended the Sheridan Charter Township meeting and they have submitted their application for ARPA funds.
ADJOURNMENT	21-314
	Motion by James Maike, second by Bryan Kolk, to adjourn the meeting at 10:32 a.m. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	September 1, 2021