



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

June 2, 2021

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:30 a.m.
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MEMBERS PRESENT	Mike Kruithoff, Ken DeLaat, Charles Trapp
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AGENDA - MOTION NUMBER	21-211
Motion by Ken DeLaat, second by Mike Kruithoff, to approve the Agenda of June 2, 2021. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	21-212
Motion by Mike Kruithoff, second by Ken DeLaat, to approve the Physical & Economic Development Committee Meeting Minutes of May 4, 2021. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

UPDATE	Jodi Albaitis, Dragon Trail Fundraiser
<ul style="list-style-type: none"> The fundraising strategy of Michigan’s Dragon at Hardy Dam is to diversify how funds are being sought. This includes individual donations, corporate donations, and grants. Current grants being sought are those that require no matching funds. 	

MOTION NUMBER	21-213
Motion by Mike Kruithoff, second by Ken DeLaat, to recommend to the Finance Committee to approve the Assessing Services Agreement between the City of Fremont and Newaygo County for the term of July 1, 2021 through September 30, 2026, and authorize the Board Chairman and County Administrator to sign any and all of the necessary documents. Ayes – Mike Kruitoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Joann Hunt, Equalization Director
Equalization updates included: <ul style="list-style-type: none"> The State of Michigan finalized State Equalization on May 24th. The County did not receive factors for year 2021. Staff has begun agricultural and residential field inspections. The commercial and industrial appraisals, ECF analysis and land value analysis will be completed by November 15, 2021. Have received 17 out of 28 payments for service contracts with the local units. 	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> Not in Attendance. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
Maintenance updates included: <ul style="list-style-type: none"> Cart Right picked up the shredded paper stored at the maintenance garage. Finishing preventative maintenance with Hurst Mechanical. Disposed of four pallets of hazardous waste at the County Hazardous Waste Clean-Up. 	

DEPARTMENT UPDATE	Nick Smith, Parks Director
Parks updates included: <ul style="list-style-type: none"> • Staffing – Fully staffed. Since hiring 16-18 year olds, there have been a few more candidates. • Parks Revenue – Continue to break all revenue records. Currently sitting at over 60% which is 10% higher than a typical park season. Eager to schedule much needed capital improvements in FY 2022. • Pettibone Park Lease – Finalizing the lease documents and hope soon to have them to the township and Parks Commission. 	
DEPARTMENT UPDATE	Information Technology
IT updates included: <ul style="list-style-type: none"> • Closed 218 tickets. • Replaced several PCs. • Worked with BSA to prepare for New Server and eventual data conversions from New World. 	
NEW BUSINESS MOTION NO	21-214
Motion by Ken DeLaat, second by Mike Kruithoff, to recommend to the Finance Committee to approve the agreement between Cart-Right, LLC and the Newaygo County Board of Public Works effective October 1, 2021 and continue on a month to month basis for Single Stream Recycling pickup and hauling, and authorize the Board of Public Works Chairman and County Board of Commissioners Chairman to sign any and all of the necessary documents. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	
ADMINISTRATOR REPORT	Christopher Wren, County Administrator
<ul style="list-style-type: none"> • None 	
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	21-215
Motion by Mike Kruithoff, second by Ken DeLaat, to adjourn the meeting at 11:10 a.m. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE	July 7, 2021