



# Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

May 4, 2021

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:30 a.m.
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MEMBERS PRESENT	Mike Kruithoff, Ken DeLaat, Charles Trapp
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AGENDA - MOTION NUMBER	21-168
Motion by Ken DeLaat, second by Mike Kruithoff, to approve the Agenda of May 4, 2021. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	21-169
Motion by Mike Kruithoff, second by Ken DeLaat, to approve the Physical & Economic Development Committee Meeting Minutes of April 7, 2021. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

UPDATE	Duane Cruzan, Building Official
<ul style="list-style-type: none"> <li>The Building Department has been extremely busy despite the high cost of building supplies. Even busier than before the pandemic, but also recovered well at the end of 2020 .</li> </ul>	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> <li>Not in Attendance.</li> </ul>	

DEPARTMENT UPDATE	Joann Hunt, Equalization Director
<p>Equalization updates included:</p> <ul style="list-style-type: none"> <li>Newaygo County Equalized April 28, 2021 with a 4.30% increase in taxable value and just over 7% increase in assessed values.</li> <li>Multiple end of year reports have been submitted to the STC stating the 2021 values.</li> <li>Equalization has received no communication from the State Tax Commission regarding the Designated Assessor agreement.</li> </ul>	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
<p>Maintenance updates included:</p> <ul style="list-style-type: none"> <li>Replaced the sump pump in the basement of the jail.</li> <li>Have begun the seasonal transition as well as spring preventative maintenance.</li> <li>Painted the Treasurer’s Office.</li> </ul>	

DEPARTMENT UPDATE	Nick Smith, Parks Director
<p>Parks updates included:</p> <ul style="list-style-type: none"> <li><b>Staffing</b> – Still one staff member short, but will be conducting an interview next week. The staff is doing well.</li> <li><b>Parks Revenue</b> – Continue to break all revenue records. Currently sitting at over 50% with only one campground open. Eager to schedule much needed capital improvements in FY2022.</li> </ul>	

- **White Cloud County Park Seasonal** – Continue to add seasonal campers at White Cloud County Park. This should be a good year for that park.

<b>DEPARTMENT UPDATE</b>	Nathan Souza, IT Department
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IT updates included:

- Closed 155 tickets.
- Worked with multiple departments and local Police Departments for Central Square Go Live.
- Launched new website.

<b>ADMINISTRATOR REPORT</b>	Christopher Wren, County Administrator
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- Looking into Capital Improvements for the County and will be having a meeting with the Board today at 11:30 a.m. to discuss the direction the Board would like to take.
- The Hazardous Waste Clean-Up Day is on May 15<sup>th</sup> from 8 a.m. – 2 p.m.

<b>PUBLIC COMMENT</b>	None
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<b>MISCELLANEOUS</b>	None
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<b>ADJOURN – MOTION NUMBER</b>	21-170
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Motion by Mike Kruithoff, second by Ken DeLaat, to adjourn the meeting at 11:08 a.m. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.

<b>COUNTY CLERK CERTIFICATION</b>	
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<b>CHAIRPERSON CERTIFICATION</b>	
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<b>DATE</b>	June 2, 2021
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