



Newaygo County Board of Commissioners

Finance Committee

MINUTES

April 21, 2021

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Ken DeLaat, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner Charles Trapp.
COMMISSIONERS PRESENT	James Maike, Charles Trapp, Burt Cooper, Bryan Kolk, Ken DeLaat.
AGENDA - MOTION NUMBER	21-147
	Motion by Charles Trapp, second by Bryan Kolk, to approve the agenda for April 21, 2021. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	21-148
	Motion by James Maike, second by Charles Trapp, to approve the minutes from the April 7, 2021 regular Finance Committee meeting. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-149
	Motion by Charles Trapp, second by Burt Cooper, to approve the Semi-Monthly Detail Analysis dated April 21, 2021, for a total amount of \$303,664.87. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-150
	Motion by Burt Cooper, second by Charles Trapp, to ratify the March 2021 Monthly Check Register in the amount of \$3,458,157.35. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-151
	Motion by Bryan Kolk, second by James Maike, to approve the Newaygo County Budget Report for the month March 2021 with Budget Amendments and Transfers as presented. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-152
	Motion by Bryan Kolk, second by James Maike, to approve the submission of the FY 2022 Older Americans Act Continuation of Funding Request to the Area Agency on Aging of Western Michigan for Senior Services, to be provided through the Commission on Aging, and authorize the Chairman of the Board to sign any and all of the necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
COMMITTEE REPORTS	Physical and Economic Development
MOTION NUMBER	21-132-1
	Motion by Charles Trapp, second by Bryan Kolk, to ratify the submission of the 2021 DALMAC Fund Inc. grant application for Dragon Trail Funding, and authorize the County Administrator and Parks

Director to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

COMMITTEE REPORTS	Public Safety/Judicial
MOTION NUMBER	21-141-1
Motion by Burt Cooper, second by Charles Trapp, to approve the contract dated April 28, 2021 with MGT of America, Consulting, LLC, to provide the Title IV-D Claiming Services to the Prosecutor's Office for the period of October 1, 2021 through September 30, 2024, with an annual fee of \$7,060.00, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-142-1
Motion by Burt Cooper, second by Bryan Kolk, to approve the contract dated April 28, 2021 with MGT of America, Consulting, LLC, to provide the Title IV-D Claiming Services to the Friend of the Court for the period of October 1, 2021 through September 30, 2024, with an annual fee including timesheets of \$7,060.00, and authorize the County Administrator to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-143-1
Motion by Burt Cooper, second by Charles Trapp, to create a full-time Chief Circuit Court Referee position (#1410016), Pay Grade 13, and amend the Circuit Court's Manning Table accordingly effective April 28, 2021. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-144-1
Motion by Burt Cooper, second by Bryan Kolk, to approve the Law Enforcement Mutual Aid Agreement to support and assist surrounding Cities and Village, and authorize the County Sheriff and Board Chairman to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-145-1
Motion by Burt Cooper, second by Charles Trapp, to ratify FY 2022 Emergency Operations Center Grant Program application; and authorize the Emergency Services Director to submit the application electronically. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

ADMINISTRATOR'S REPORT	Donna Kipp, Finance Director
<ul style="list-style-type: none">Nothing to report	

PUBLIC COMMENT	None
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MISCELLANEOUS	Commissioner James Maike
<ul style="list-style-type: none">Attended the Newaygo County Elected Officials meeting along with Commissioner Kolk. Spoke regarding DTE Internet expansion in Newaygo County.Attended the Everett Township meeting yesterday and plans on bringing an update to the next Board meeting regarding internet in Newaygo County.	

MISCELLANEOUS	Commissioner Bryan Kolk
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- Virtually attended the MAC Podcast 83 in hopes that guidance would be available for the revitalization monies that will be received shortly, however, no updates were given.
- Attended the Sheridan Charter Township meeting and they are working on funding for their fire service.

MISCELLANEOUS	Commissioner Charles Trapp
	<ul style="list-style-type: none"> • The Hazardous Waste Clean-Up Day is on May 15th from 8 a.m. – 2 p.m.

ADJOURNMENT	21-153
<p>Motion by Bryan Kolk, second by Burt Cooper, to adjourn the meeting at 10:17 a.m. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.</p>	

COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	May 4, 2021