



Newaygo County Board of Commissioners

Public Safety/Judicial Committee

MINUTES

April 14, 2021

10:30 A.M.

CALL TO ORDER	Meeting called to order by Commissioner Burt Cooper, Chair, at 10:30 a.m.
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MEMBERS PRESENT	Charles Trapp, Bryan Kolk, Burt Cooper
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AGENDA - MOTION NO.	21-139
Motion by Charles Trapp, second by Bryan Kolk, to approve the Agenda of April 14, 2021. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NO.	21-140
Motion by Charles Trapp, second by Bryan Kolk, to approve the Public Safety/Judicial Committee Meeting Minutes of March 10, 2021. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

DEPARTMENT UPDATE	Phil Smalligan, Central Dispatch
The following updates were reported:	
<ul style="list-style-type: none"> • Staffing – McKenna Schafer has been added as a part-time dispatcher. McKenna has previous experience with the Newaygo County Sheriff’s Department Marine Patrol Division • Radio Issues – The past several weeks there have been issues with the Fire West radio system. Chrouch Communications is working on the issue and troubleshooting several possible causes. • CAD Project – Went live with Central Square CAD system on April 13, 2021. Central Square will be on site during the week to help trouble shoot any issues that may come up. 	

DEPARTMENT UPDATE	Karen Moore, Indigent Defense Administrator
The following updates were reported:	
<ul style="list-style-type: none"> • The FY22 grant application will be submitted by April 27, 2021. The Second Quarter FY21 reports will be filed by April 30, 2021. • The next MIDC Board meeting is April 20, 2021 from 9:00 am to 5:00 pm and will be conducted via Zoom. 	

MOTION NO.	21-141
Motion by Bryan Kolk, second by Charles Trapp, to recommend to the Finance Committee to approve the contract dated April 28, 2021 with MGT of America, Consulting, LLC, to provide the Title IV-D Claiming Services to the Prosecutor’s Office for the period of October 1, 2021 through September 30, 2024, with an annual fee of \$7,060.00, and authorize the County Administrator to sign any and all necessary documents. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

DEPARTMENT UPDATE	Kim David, Prosecuting Attorney’s Office Administrator
<ul style="list-style-type: none"> • Discussed the motion being presented to the committee. 	

MOTION NO.	21-142
<p>Motion by Bryan Kolk, second by Charles Trapp, to recommend to the Finance Committee to approve the contract dated April 28, 2021 with MGT of America, Consulting, LLC, to provide the Title IV-D Claiming Services to the Friend of the Court for the period of October 1, 2021 through September 30, 2024, with an annual total fee including timesheets of \$7,060.00, and authorize the County Administrator to sign any and all necessary documents. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.</p>	
MOTION NO.	21-143
<p>Motion by Charles Trapp, second by Bryan Kolk, to recommend to the Finance Committee to create a full-time Chief Circuit Court Referee position (#1410016), Pay Grade 13, and amend the Circuit Court’s Manning Table accordingly effective April 28, 2021. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.</p>	
DEPARTMENT UPDATE	Wendy Jarvis, Trial Courts Administrator
<p>The following updates were reported:</p> <ul style="list-style-type: none"> • The Courts are moving back to Phase 1 which doesn’t allow the Courthouse to be open except to essential personnel. 	
MOTION NO.	21-144
<p>Motion by Bryan Kolk, second by Charles Trapp, to recommend to the Finance Committee to approve the Law Enforcement Mutual Aid Agreement to support and assist surrounding Cities and Village, and authorize the County Sheriff and Board Chairman to sign any and all necessary documents. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.</p>	
DEPARTMENT UPDATE	Robert Mendham, Sheriff
<p>The following updates were reported by Robert Mendham, Sheriff.</p> <ul style="list-style-type: none"> • The last positive COVID test in the Jail was on March 30, 2021. Currently working on a plan to vaccinate inmates who are interested in being vaccinated. • The Enterprise program is going very well and starting to see a better return on vehicle exchange. • Promoted Deputy Dylan Wimmer to Detective Sergeant and he will begin next week with the Detective Bureau. 	
MOTION NO.	21-145
<p>Motion by Charles Trapp, second by Bryan Kolk, to recommend to the Finance Committee to ratify FY 2022 Emergency Operations Center Grant Program application; and authorize the Emergency Services Director to submit the application electronically. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.</p>	
DEPARTMENT UPDATE	Abby Watkins, EMS Director
<p>The following updates were reported:</p> <ul style="list-style-type: none"> • COVID19 Updates – Vaccine is now available for anyone 16 and older at most locations offering vaccines. PPE push packs remain available for service agencies within Newaygo County. Please contact Deputy Director Renee Gavin for additional information. • FY 2019 Cooperative Forestry Assistance Grant – This grant was set to expire on September 30, 2021. Newaygo County Emergency Services has been able to obtain a two year extension on the grant until September 30, 2023 to ensure funding is not lost. 	
ADMINISTRATOR REPORT	Christopher Wren, Administrator

<ul style="list-style-type: none"> Nothing to report. 	
PUBLIC COMMENT	None
ADJOURNMENT	21-146
<p>Motion by Bryan Kolk, second by Charles Trapp, to adjourn the meeting at 11:14 a.m. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.</p>	
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE	May 12, 2021