



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

April 7, 2021

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Mike Kruihoff, Vice Chair, at 10:30 a.m.
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MEMBERS PRESENT	Ken DeLaat, Mike Kruihoff
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MEMBERS ABSENT	Charles Trapp (excused)
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AGENDA - MOTION NUMBER	21-130
Motion by Ken DeLaat, second by Mike Kruihoff, to approve the Agenda of April 7, 2021. Ayes – Ken DeLaat, Mike Kruihoff. Absent – Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	21-131
Motion by Ken DeLaat, second by Mike Kruihoff, to approve the Physical & Economic Development Committee Meeting Minutes of March 3, 2021. Ayes – Ken DeLaat, Mike Kruihoff. Absent – Charles Trapp. Nays - none. Motion carried.	

MOTION NUMBER	21-132
Motion by Ken DeLaat, second by Mike Kruihoff, to recommend to the Fiance Committee to ratify the submission of the 2021 DALMAC Fund Inc. grant application for Dragon Trail funding, and authorize the County Administrator and Parks Director to sign any and all necessary. Ayes – Ken DeLaat, Mike Kruihoff. Absent – Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Nick Smith, Parks Director
Parks updates included: <ul style="list-style-type: none"> • Staffing – Have interviewed and hired much of the staff and currently have one full-time or part-time position vacant. • Park ORV reservations – Have had numerous reservations as Diamond Lake and White Cloud are now ORV friendly. Would like to thank GIS John for making the new ORV map from the Parks to the M-20 trailhead. • Parks Revenue – Have seen an explosion of new campers. Currently, revenue is tracking 40% above last year. 	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> • Not in Attendance. 	

DEPARTMENT UPDATE	Joann Hunt, Equalization Director
Equalization updates included: <ul style="list-style-type: none"> • The Equalization Department is currently working on Post March Board of Review balancing for each of the 28 units in Newaygo County. • Equalization Tech, Andy Johnson, will be attending the Michigan Certified Assessing Officer class being held in Big Rapids. • Staff continues to keep busy with customer service, cross training, virtual continuing education, and other daily duties. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
Maintenance updates included:	
<ul style="list-style-type: none"> • New custodial positions filled. Trent Jones and Ruby LaBelle started March 29th. • New pump motor at Health Service building on the boiler. • Assisted the Jail with a surplus of trash due to the COVID issue. 	
DEPARTMENT UPDATE	IT Department
IT updates included:	
<ul style="list-style-type: none"> • Closed 272 tickets. • Several new PC's and upgrades to Windows 10. • Updated District Court Recording PC. 	
ADMINISTRATOR REPORT	Christopher Wren, County Administrator
<ul style="list-style-type: none"> • Everything is running well with maintenance. Darrick VanBoven is doing a great job as supervisor. 	
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	21-133
Motion by Ken DeLaat, second by Mike Kruihoff, to adjourn the meeting at 10:52 a.m. Ayes – Ken DeLaat, Mike Kruihoff. Absent – Charles Trapp. Nays - none. Motion carried.	
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE	May 4, 2021