



# Newaygo County Board of Commissioners

## Finance Committee

MINUTES

March 17, 2021

9:30 A.M.

CALL TO ORDER, PRAYER, & PLEDGE	Meeting called to order by Chairperson Ken DeLaat, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt, and Pledge of Allegiance to the Flag led by Commissioner James Maike.
COMMISSIONERS PRESENT	James Maike, Charles Trapp, Burt Cooper, Bryan Kolk, Ken DeLaat.
AGENDA - MOTION NUMBER	21-108
	Motion by Charles Trapp, second by Bryan Kolk, to approve the agenda for March 17, 2021. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
PUBLIC COMMENT	None
MINUTES - MOTION NUMBER	21-109
	Motion by James Maike, second by Burt Cooper, to approve the minutes from the March 3, 2021 regular Finance Committee meeting. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-110
	Motion by Bryan Kolk, second by James Maike, to approve the Semi-Monthly Detail Analysis dated March 17, 2021, for a total amount of \$402,011.75. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-111
	Motion by Bryan Kolk, second by Charles Trapp, to ratify the February 2021 Monthly Check Register in the amount of \$2,991,031.10. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
MOTION NUMBER	21-112
	Motion by Charles Trapp, second by Burt Cooper, to approve the Newaygo County Budget Report for the month February 2021 with Budget Amendments and Transfers as presented. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
COMMITTEE REPORTS	Physical and Economic Development
MOTION NUMBER	21-098-1
	Motion by Charles Trapp, second by James Maike, to approve the 2-year contract with NeoGov for an applicant tracking system in the amount of \$7,812.00 for year 1 and \$10,012.00 for year 2, paid from GL #101-270-820 (software service contracts), and authorize the County Administrator to sign any necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.
COMMITTEE REPORTS	Public Safety/Judicial
MOTION NUMBER	21-105-1

Motion by Burt Cooper, second by Bryan Kolk, to approve the purchase of one (1) Lenco BearCat armored vehicle for the Sheriff's Department at a cost not to exceed \$275,000.00 with money to come from 403-901-981 (Capital Improvements Fund – Capital Outlay – Vehicles), and authorize the Sheriff to sign any and all necessary documents.	
<b>MOTION NUMBER</b>	21-113
Motion by Burt Cooper, second by Bryan Kolk, to table motion # 21-105-1 to the April 7, 2021 Finance Committee Meeting. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
<b>MOTION NUMBER</b>	21-106-1
Motion by Burt Cooper, second by Charles Trapp, to approve the change of position #3010020 from deputy to detective sergeant and amend the Sheriff's manning table accordingly. Motion to take effect March 24, 2021. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
<b>ADMINISTRATOR'S REPORT</b>	Administrator Christopher Wren
<ul style="list-style-type: none"> <li>Awaiting the State to complete the Road Commission's Audit to finalize Newaygo County's. Anticipating an April 14<sup>th</sup> audit presentation to the Board.</li> </ul>	
<b>PUBLIC COMMENT</b>	None
<b>MISCELLANEOUS</b>	Commissioner James Maike
<ul style="list-style-type: none"> <li>Working with Road Commission on procuring funding to work on fixing roads due to last year's flooding.</li> <li>Attended a Connect Michigan forum yesterday, attempting to get Michigan more internet service.</li> <li>The Northern Michigan Counties Association has been meeting and discussing how to best use the stimulus monies being received.</li> </ul>	
<b>MISCELLANEOUS</b>	Commissioner Bryan Kolk
<ul style="list-style-type: none"> <li>Attended the Sheridan Charter Township meeting at which they approved their COVID Preparedness Plan.</li> <li>Would caution spending of stimulus funds until all parameters are known.</li> </ul>	
<b>MISCELLANEOUS</b>	Commissioner Burt Cooper
<ul style="list-style-type: none"> <li>Chaired the House Numbering Appeals Committee meeting last week.</li> </ul>	
<b>ADJOURNMENT</b>	21-114
Motion by Charles Trapp, second by Bryan Kolk, to adjourn the meeting at 10:25 a.m. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
<b>COUNTY CLERK CERTIFICATION</b>	
<b>CHAIRPERSON CERTIFICATION</b>	
<b>DATE CERTIFIED</b>	April 7, 2021