



Newaygo County Board of Commissioners

Public Safety/Judicial Committee

MINUTES

March 10, 2021

10:30 A.M.

CALL TO ORDER	Meeting called to order by Commissioner Burt Cooper, Chair, at 10:30 a.m.
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MEMBERS PRESENT	Charles Trapp, Bryan Kolk, Burt Cooper
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AGENDA - MOTION NO.	21-103
Motion by Bryan Kolk, second by Charles Trapp, to approve the Agenda of March 10, 2021 with the switch of items 6 and 7 on the agenda. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NO.	21-104
Motion by Charles Trapp, second by Bryan Kolk, to approve the Public Safety/Judicial Committee Meeting Minutes of February 10, 2021. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

DEPARTMENT UPDATE	Wendy Jarvis, Trial Courts Administrator
The following updates were reported:	
<ul style="list-style-type: none"> • The Courts are currently in “Phase 2”. Assessing the readiness and ability for a jury trial. • Working with IT to get all computers updated to Windows 10. • Currently working on evaluations and hope to have them finished by the end of April. 	

DEPARTMENT UPDATE	Ellsworth Stay, Prosecuting Attorney
The following updates were reported:	
<ul style="list-style-type: none"> • The not having the ability to have a trial is very challenging. • Methamphetamines in the county is prevalent. This drug is being found during many traffic stops by police. • Would like to have a “Drug Court” in Newaygo County. 	

DEPARTMENT UPDATE	Phil Smalligan, Central Dispatch
The following updates were reported:	
<ul style="list-style-type: none"> • Staffing – Currently have an open position that was recently interviewed. The interview went well and an offer was made to the individual. • Emergency Calls – 2020 saw a slight increase in the total calls for service to the dispatch center. Handled a total of 74,165 calls for service compared to 17,144 the year before. • CAD Project – February has been a month of training on the new CAD system. Training was well received by all who attended, but some issues were discovered while in the training session. 	

DEPARTMENT UPDATE	Karen Moore, Indigent Defense Administrator
The following updates were reported:	

- Attended the MIDC Board meeting in which they made “clarifications” they may have needed more conversation. A large talking point was in regards to “stand by council” and how it benefits the court.

DEPARTMENT UPDATE	Abby Watkins, EMS Director
The following updates were reported:	
<ul style="list-style-type: none"> • COVID19 Updates – COVID cases have improved since December and vaccine availability has increased. • FEMA Public Assistance - \$93,990.20 has been obligated to Newaygo County under the FEMA Public Assistance COVID Disaster Declaration. These funds are federal reimbursement at 100% eligible expenditures. • FY 2021 Hazardous Material Emergency Planning Grant Application – In accordance with the Newaygo County Grants Management Policy, on February 25, 2021, submitted a grant which will emphasize the completion of Superfund Amendment and Reauthorization Act (SARA), Title III, Section 302. 	

MOTION NO.	21-105
Motion by Bryan Kolk, second by Charles Trapp, to recommend to the Finance Committee to approve the purchase of one (1) Lenco BearCat armored vehicle for the Sheriff’s Department at a cost not to exceed \$275,000.00 with money to come from 403-901-981 (Capital Improvements Fund – Capital Outlay – Vehicles), and authorize the Sheriff to sign any and all necessary documents. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

MOTION NO.	21-106
Motion by Charles Trapp, second by Bryan Kolk, to recommend to the Finance Committee to approve the change of position #3010020 from deputy to detective sergeant and amend the Sheriff’s manning table accordingly. Motion to take effect March 24, 2021. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

DEPARTMENT UPDATE	Robert Mendham, Sheriff
The following updates were reported by Chad Palmiter, Undersheriff.	
<ul style="list-style-type: none"> • When the incident at Newaygo Schools was called in this week there were nine Sheriff’s Department employees that responded and were on cite in eight minutes. • Currently there are six inmates in the jail with COVID as well as one corrections officer. No major symptoms currently as medical staff have been working on this issue. 	

ADMINISTRATOR REPORT	Christopher Wren, Administrator
<ul style="list-style-type: none"> • Nothing to report. 	

PUBLIC COMMENT	None
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ADJOURNMENT	21-107
Motion by Bryan Kolk, second by Charles Trapp, to adjourn the meeting at 11:50 a.m. Ayes – Charles Trapp, Bryan Kolk, Burt Cooper. Nays – none. Motion carried.	

COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE	April 14, 2021