



Newaygo County Board of Commissioners

Finance Committee

MINUTES

February 17, 2021

9:30 A.M.

CALL TO ORDER, PRAYER	Meeting called to order by Chairperson Ken DeLaat, at 9:33 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt.
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COMMISSIONERS PRESENT	James Maike, Charles Trapp, Burt Cooper, Bryan Kolk, Ken DeLaat.
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AGENDA - MOTION NUMBER	21-072
Motion by Charles Trapp, second by Burt Cooper, to approve the agenda for February 17, 2021. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES - MOTION NUMBER	21-073
Motion by Bryan Kolk, second by Charles Trapp, to approve the minutes from the February 3, 2021 regular Finance Committee meeting. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-074
Motion by Charles Trapp, second by James Maike, to approve the Semi-Monthly Detail Analysis, dated February 17, 2021, for a total amount of \$404,559.33. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-075
Motion by James Maike, second by Burt Cooper, to ratify the January 2021 Monthly Check Register in the amount of \$3,772,726.50. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-076
Motion by Charles Trapp, second by Bryan Kolk, to approve the Newaygo County Budget Report for the month of January 2021 with Budget Amendments and Transfers as presented. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-077
Motion by Charles Trapp, second by Bryan Kolk, to approve the contract with Brant Electric LLC to complete electrical repairs at White Cloud County Park for the base price of \$35,029.00, authorize the County Administrator to approve any subsequent change orders up to \$30,000.00, and authorize the Board Chair to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-078
Motion by Bryan Kolk, second by Charles Trapp, to contract with Environmental Resource Group for Building Demolition/Asbestos Survey of 7607 E. 36th Street, Newaygo, Michigan, for the base price of \$37,005.00, authorize the County Administrator to approve subsequent costs up to	

\$30,000.00, and authorize the County Treasurer to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

STANDING COMMITTEE REPORTS	Physical & Economic Development
MOTION NUMBER	21-061-1
<p>Motion by Charles Trapp, second by James Maike, to approve the Contract with the Newaygo County Regional Educational Services Agency for Technical Support and Management for Newaygo County Informational Technology, and authorize the County Administrator and Board Chairman to sign the contract. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.</p>	

STANDING COMMITTEE REPORTS	Public Safety/Judicial
MOTION NUMBER	21-069-1
<p>Motion by Burt Cooper, second by Charles Trapp, to approve the 2021 Edition of the Newaygo County Emergency Operations Plan and authorize the Board Chair and Emergency Services Director to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.</p>	

MOTION NUMBER	21-070-1
<p>Motion by Burt Cooper, second by Bryan Kolk, to accept the proposal from “I Am Responding”, for a 3-year contract at a cost of \$5,840.00 for year one, and \$5,590.00 for years two and three. Funding will be paid by the Fire Departments at \$3,200.00 per year and from Newaygo County Central Dispatch at a cost of \$2,640.00 in year one and \$2,390.00 in years two and three from fund #261-325-8202 (Software Development/Maintenance), and authorize the Newaygo Central Dispatch Director to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.</p>	

ADMINISTRATOR’S REPORT	Administrator Christopher Wren
<ul style="list-style-type: none"> Monitoring the stimulus package and the funding that will be available to the County. Working with the Treasurer and the Clerk as the County moves forward towards BS&A Financial Software. 	

PUBLIC COMMENT	Joseph Fox, COA Director
<ul style="list-style-type: none"> Tickets are available for the St. Patrick’s Day Potato lunch. Recently asked by Spectrum to be part of a panel regarding older adults and the COVID vaccine. 	

MISCELLANEOUS	Commissioner James Maike
<ul style="list-style-type: none"> Attended a training session yesterday organized by Ottawa County about planning and zoning. There will be another training on Thursday night for Zoning Court of Appeals. 	

MISCELLANEOUS	Commissioner Bryan Kolk
<ul style="list-style-type: none"> Attended the meeting with the Headway Coalition and Community Mental Health. Pleased with the leadership by Community Mental Health regarding substance abuse disorder as well as alcoholism. The Headway Coalition is looking at this issue in a broader scale to try to assist with the issues as well. 	

MISCELLANEOUS	Commissioner Burt Cooper
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- Follow up question regarding the “I Am Responding” motion. Are there any Departments that are not planning on participating? Director Phil Smalligan stated that “all Departments are participating”.

ADJOURNMENT	21-079
Motion by Charles Trapp, second by Burt Cooper, to adjourn the meeting at 10:24 a.m. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	March 3, 2021