



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

February 3, 2021

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:30 a.m.
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MEMBERS PRESENT	Mike Kruithoff, Ken DeLaat, Charles Trapp
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AGENDA - MOTION NUMBER	21-059
Motion by Mike Kruithoff, second by Ken DeLaat, to approve the Agenda of February 3, 2021. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
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MINUTES – MOTION NUMBER	21-060
Motion by Ken DeLaat, second by Mike Kruithoff, to approve the Physical & Economic Development Committee Meeting Minutes of January 6, 2021. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> Not in Attendance. 	

DEPARTMENT UPDATE	Nick Smith, Parks Director
Parks updates included: <ul style="list-style-type: none"> Reservations – Reservations have been very strong, and we look forward to seeing the final numbers from January. Dragon Construction – Funds have been secured for the 2021 build season from Mecosta County. 2021 Budget – Once wages have been finalized plans to submit the amended budget to the Finance Department. 	

DEPARTMENT UPDATE	Joann Hunt, Equalization Director
Equalization updates included: <ul style="list-style-type: none"> February is balancing month in the Equalization Department. Each of the local assessors submit their new database to balance prior to Equalization printing and sending out Notices of Assessment Change. Splits/Combinations have all been processed for the 2020 assessment roll. Equalization will have to print Assessment Change Notices for the Personal Property “in house” as taxpayers are not required to submit personal property statements. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
Maintenance updates included: <ul style="list-style-type: none"> Shoreline Power Systems continue working on installing the new intercom system in the Jail. Fogging common areas daily and all other areas upon request. Equipment upkeep for snow removal equipment. 	

DEPARTMENT UPDATE	Nathan Souza, IT
IT updates included:	

- Completed 212 tickets.
- Configured and installed new VMWare Servers.
- Deployed upgraded antivirus to 86% of the network.

NEW BUSINESS MOTION NO	21-061
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Motion by Mike Kruithoff, second by Ken DeLaat, to recommend to the Finance Committee to approve the Contract with the Newaygo County Regional Educational Services Agency for Technical Support and Management for Newaygo County Informational Technology, and authorize the County Administrator and Board Chairman to sign the contract. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.

ADMINISTRATOR REPORT	Christopher Wren, County Administrator
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- Nothing to report.

PUBLIC COMMENT	Bryan Kolk, Commissioner
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- Pleased that the IT motion passed. This contract with NCRESA continues to give the County the expertise and experience that they have showed thus far.

PUBLIC COMMENT	Jason VanderStelt, County Clerk
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- Pleased with IT and their service, but this addition is much needed and will help the County to continue to serve the residents the best way possible.

MISCELLANEOUS	None
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ADJOURN – MOTION NUMBER	21-062
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Motion by Mike Kruithoff, second by Ken DeLaat, to adjourn the meeting at 11:08 a.m. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.

COUNTY CLERK CERTIFICATION	
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CHAIRPERSON CERTIFICATION	
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DATE	March 3, 2021
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