



Newaygo County Board of Commissioners

Finance Committee

MINUTES

January 20, 2021

9:30 A.M.

CALL TO ORDER, PRAYER	Meeting called to order by Chairperson Ken DeLaat, at 9:30 a.m., with Prayer by Newaygo County Clerk, Jason VanderStelt.
COMMISSIONERS PRESENT	James Maike, Charles Trapp, Burt Cooper, Bryan Kolk, Ken DeLaat.
AGENDA - MOTION NUMBER	21-033
Motion by Charles Trapp, second by Bryan Kolk, to approve the agenda for January 20, 2021. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
PUBLIC COMMENT	Ryan Good, Attorney
<ul style="list-style-type: none">If the Board has any questions regarding the juvenile contract recently approved please let him know.	
MINUTES - MOTION NUMBER	21-034
Motion by Bryan Kolk, second by Burt Cooper, to approve the minutes from the January 6, 2021 regular Finance Committee meeting. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-035
Motion by Bryan Kolk, second by James Maike, to approve the Semi-Monthly Detail Analysis dated January 20, 2021, for a total amount of \$559,296.73. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-036
Motion by James Maike, second by Charles Trapp, to ratify the December 2020 Monthly Check Register in the amount of \$3,804,680.77. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-037
Motion by Bryan Kolk, second by Burt Cooper, to approve the Newaygo County Budget Report for the month of December 2020 with Budget Amendments and Transfers as presented. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-038
Motion by Bryan Kolk, second by James Maike, to approve the submission of a Social Isolation Planning Grant Application to the Fremont Area Community Foundation in the amount of \$8,468.00 and authorize the Commission on Aging Director to submit the application electronically. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-039
Motion by James Maike, second by Charles Trapp, to approve the submission of the Senior Project Fresh Grant Application to the Fremont Area Community Foundation in the amount of \$25,810.00	

for May 2021 through January 2022. No signatures are required for this application. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.

MOTION NUMBER	21-040
Motion by James Maike, second by Bryan Kolk, to receive the NEWAYGO COUNTY 2021 COORDINATED HUMAN SERVICES TRANSPORTATION PLAN for information, and authorize the Chairman of the Board to sign any and all of the necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-041
Motion by Bryan Kolk, second by Charles Trapp, to remove the part-time Maintenance I position (#2650005) from Building and Grounds Manning Table. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-042
Motion by Bryan Kolk, second by Burt Cooper, to remove the Maintenance and Home Repair Manager position (#6720008) from Commission on Aging’s Manning Table. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-043
Motion by Bryan Kolk, second by Burt Cooper, to create a full-time Maintenance II position (#2650010) at pay grade 4 and amend the Building and Grounds Manning table accordingly effective January 27, 2021. Wages and fringes to be split equally between Fund 631 (Building and Grounds) and Fund 295 (Commission on Aging). Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-044
Motion by Bryan Kolk, second by James Maike, to create two full-time Custodian positions (#2650008 and #2650009) at pay grade 4 and amend the Building and Grounds Manning Table accordingly effective January 27, 2021. Wages and fringes to be paid from Fund 631 – Building & Grounds Maintenance. Union affiliation is contingent upon approval from the Teamsters Local 214 Union. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

STANDING COMMITTEE REPORTS	Physical & Economic Development
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MOTION NUMBER	21-019-1
Motion by Charles Trapp, second by James Maike, to allow the Newaygo County Board of Public Works (BPW) to contract with Drug and Laboratory Disposal Inc. (DLD) at a cost per pound of \$0.88 for 2021 with a not to exceed increase of 3% per year through 2025, and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

STANDING COMMITTEE REPORTS	Public Safety/Judicial
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MOTION NUMBER	20-028-1
Motion by Burt Cooper, second by Bryan Kolk, to approve a one-time payment for the month of January 2021 to both the ARC/Newaygo County and attorney Dianne Longoria for County Guardian transition services with one monthly payment to the new contractor, Dianne Longoria, beginning in February 2021 after said transition is completed and through the end of the contractual period. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	

MOTION NUMBER	21-029-1
Motion by Burt Cooper, second by James Maike, to approve the 2021 County Guardian Contract between the Newaygo County Probate Court and Dianne Longoria effective January 1, 2021, and authorize Hon. Melissa K. Dykman and Hon. Robert D. Springstead to sign any and all necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
MOTION NUMBER	21-030-1
Motion by Burt Cooper, second by Charles Trapp, to approve an increase in the current Juvenile Division contracts to \$30,000.00 for each attorney contractor, and allow Hon. Robert D. Springstead and Hon. Melissa K. Dykman to sign an updated 2021 contract and any other necessary documents. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
ADMINISTRATOR'S REPORT	Administrator Christopher Wren
<ul style="list-style-type: none"> Plans on bringing a new IT contract proposal from NCATS in the coming week. Also, working with Drain Commissioner Dale Twing on recycling and the sustainability of funding. 	
PUBLIC COMMENT	None
MISCELLANEOUS	Commissioner James Maike
<ul style="list-style-type: none"> The District Health Department #10 began giving COVID vaccinations. Last week they gave out a total of 8,155 vaccines for the 10-district area the Health Department covers. Working with the planning commission in Everett Township on a plan to add a gravel pit to the township. 	
MISCELLANEOUS	Commissioner Bryan Kolk
<ul style="list-style-type: none"> Would like to congratulate Julie Burrell, Business Development Manager for The Right Place Inc. on her recent promotion. 	
ADJOURNMENT	21-045
Motion by Charles Trapp, second by Burt Cooper, to adjourn the meeting at 10:19 a.m. Ayes – James Maike, Bryan Kolk, Charles Trapp, Burt Cooper, Ken DeLaat. Nays – none. Motion carried.	
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE CERTIFIED	February 3, 2021