



Newaygo County Board of Commissioners

Physical & Economic Development Committee

MINUTES

January 6, 2021

10:30 a.m.

CALL TO ORDER	Meeting called to order by Commissioner Charles Trapp, Chair, at 10:30 a.m.
---------------	---

MEMBERS PRESENT	Mike Kruithoff, Ken DeLaat, Charles Trapp
-----------------	---

AGENDA - MOTION NUMBER	21-017
Motion by Mike Kruithoff, second by Ken DeLaat, to approve the Agenda of January 6, 2021. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

PUBLIC COMMENT	None
----------------	------

MINUTES – MOTION NUMBER	21-018
Motion by Ken DeLaat, second by Mike Kruithoff, to approve the Physical & Economic Development Committee Meeting Minutes of December 2, 2020. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

MOTION NUMBER	21-019
Motion by Mike Kruithoff, second by Ken DeLaat, to recommend to the Finance Committee to allow the Newaygo County Board of Public Works (BPW) to contract with Drug and Laboratory Disposal Inc. (DLD) at a cost per pound of \$0.88 for 2021 with a not to exceed increase of 3% per year through 2025, and authorize the Board Chairman to sign any and all of the necessary documents. Ayes – Mike Kruithoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	

DEPARTMENT UPDATE	Dale Twing, Drain Commissioner
<ul style="list-style-type: none"> A lot of projects currently going on in the County. Dealing with the normal permits and lake issues for the time of year. 	

DEPARTMENT UPDATE	Joann Hunt, Equalization Director
<p>Equalization updates included:</p> <ul style="list-style-type: none"> December Board of Review meetings took place on December 15th. Due to COVID the meetings were either held virtually or in Township parking lots. Working on setting assessed values for the City of Grant. The City of Fremont is almost completed with the preparation of the 2021 Assessment roll. Submitted all reports to the State Tax Commission in a timely manner. 	

DEPARTMENT UPDATE	Darrick VanBoven, Maintenance Supervisor
<p>Maintenance updates included:</p> <ul style="list-style-type: none"> Kitchen equipment repairs at COA, new gaskets, door latch, and fixed water line in steamer. Shoreline Power Systems continue working on installing new intercom system at the Jail. Vanguard quarterly sprinkler and fire alarm inspections. 	

DEPARTMENT UPDATE	Nick Smith, Parks Director
Parks updates included:	

- **Park Usage** – The snow is here and there have been many people using the sledding hill at the Welcome Center. The Dragon is being groomed for the first time for fat tire bikes.
- **Reservations** – Reservations begin online on January 1, with phone reservations beginning January 4th.
- **Staffing** – Currently working with the County Administrator on a wage scale increase for our seasonal staff. This increase will allow the Parks to better compete with other parks and seasonal employers to attract qualified candidates.

DEPARTMENT UPDATE	Nathan Souza, IT
IT updates included: <ul style="list-style-type: none"> • Completed 141 tickets. • Several new PC's and upgrades to Windows 10. • Configured and added new security cameras for the Jail. 	
ADMINISTRATOR REPORT	Christopher Wren, County Administrator
<ul style="list-style-type: none"> • Nothing to report. 	
PUBLIC COMMENT	None
MISCELLANEOUS	None
ADJOURN – MOTION NUMBER	21-020
Motion by Mike Kruihoff, second by Ken DeLaat, to adjourn the meeting at 10:57 a.m. Ayes – Mike Kruihoff, Ken DeLaat, Charles Trapp. Nays - none. Motion carried.	
COUNTY CLERK CERTIFICATION	
CHAIRPERSON CERTIFICATION	
DATE	February 3, 2021