

REQUIRED DOCUMENTATION FOR FILING A DO (Divorce without Children) CASE

Newaygo County 27<sup>th</sup> Circuit Court

1092 Newell St., PO Box 885

White Cloud, MI 49349

(231)689-7252

**\*\*\*\*\$175.00 DUE AT TIME OF FILING OF PAPERWORK\*\*\*\***

REQUIRED PAPERWORK CAN BE FOUND AT [WWW.MICHIGANLEGALHELP.ORG](http://WWW.MICHIGANLEGALHELP.ORG)

USE COURT ADDRESS LISTED ABOVE ON ALL NECESSARY DOCUMENTS

**PAPERWORK TO BEGIN THE PROCESS**

- SUMMONS AND COMPLAINT (MC01)
  - Need original plus 3 copies
- COMPLAINT (CC-MLH407)
  - Original plus 2 copies
- RECORD OF DIVORCE (DCH-0838)
- VERIFIED STATEMENT (FOC23)
  - Original plus 2 copies
  - Required if requesting spousal support to be paid through Friend of the Court
- UNIFORM SPOUSAL SUPPORT ORDER (FOC 10b OR 10c)-only if spousal support is ordered

**PAPERWORK NEEDED FOR LATER IN PROCEEDINGS**

- DEFAULT REQUEST, AFFIDAVIT, AND ENTRY
  - Original plus 2 copies
- MOTION TO ENTER DEFAULT JUDGMENT OF DIVORCE
  - Original plus 2 copies
- COMPLETED TESTIMONY PAGE
- JUDGMENT OF DIVORCE
  - Original plus 2 copies

**OTHER REQUIREMENTS**

\*After filing a Complaint for Divorce with the Circuit Court Clerk, the Plaintiff is responsible for having the Defendant served via personal service (friend or process server), certified restricted mail, or acknowledgment of service signed by the defendant.

\*Plaintiff must file default paperwork if the other party does not answer within the necessary timeframes (21 days for personal service or 28 days by certified mail/restricted delivery out of state).

\*You must schedule a final hearing with Circuit Court Services (**Motion to Enter Default Judgment of Divorce**). There is a **\$20.00 motion fee** due at the time the motion is filed with the Circuit Court Clerk unless fees were waived at the time the complaint for divorce was filed.

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\*You must attend your final hearing. When you check in, you will need a **Completed Testimony Page** which may be obtained from the Circuit Court Clerk's office if you do not already have it. Bring your **Judgment of Divorce** form (original plus 2 copies) for filing with the Circuit Court Clerk.

*Parties wishing to change back to their maiden name will need to have this stated in the Judgment of Divorce and obtain a **Certified Copy** of your Judgment of Divorce from the Circuit Court Clerk as proof for the Secretary of state and Social Security Office. Please note that there is a **\$10.00 Certified Copy Fee** in addition to the **\$1.00 Copy Fee** per page.*

*Should there be no action within 91 days of the original filing of the compliant for divorce your case will be scheduled for a hearing to dismiss the case for lack of progress.*

**DEFAULT JUDGMENT HEARING DATE:** \_\_\_\_\_